

Monday, August 12, 2024

**Private & Confidential**

Ms. E McAlister  
Data Processing Centre  
Retirement.Capital  
Venture Wales Building  
Merthyr Tydfil Industrial Business Park  
Merthyr Tydfil CF48 4DR

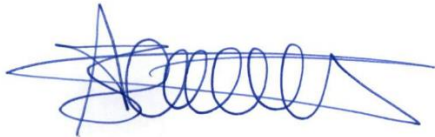
**RE: MILLSTONE EXECUTIVE PENSION – INSIGNIS DEPOSIT ACCOUNT**

Dear Emily

The members of the above SSAS have opened an account with Insignis Cash. Please find attached the deposit account details along with a Metro Bank Payment instruction signed by the members requesting to send funds to the new deposit account with Insignis Cash.

We would be grateful if you would process the Metro Payment Instruction, if you have any queries or require anything further to process this request, please let us know as soon as possible.

Yours sincerely



Adrian Shakespeare Dip PFS, Cert's CII (MP & ER)  
**Managing Director**

# Insignis Deposit Account Details

## MAKE A DEPOSIT INTO YOUR INSIGNIS CASH ACCOUNT

Start earning more on your cash today by depositing into your Insignis Cash Hub account.

You can easily make your deposit by electronic or online transfer to the below account details:

### GBP - Insignis Cash Hub Account Details

Account Name: Insignis Asset Management Ltd  
Sort Code: 200158  
Account Number: 73219186  
Client Reference: MILLAN

### EUR - Insignis Cash Hub Account Details

Account Name: Insignis Asset Management Ltd  
Sort Code: 200158  
Account Number: 47259244  
IBAN: GB42 BUKB 2001 5847 2592 44  
SWIFT: BUKBGB22  
Client Reference: MILLAN

### USD - Insignis Cash Hub Account Details

Account Name: Insignis Asset Management Ltd  
Sort Code: 200158  
Account Number: 56195622  
IBAN: GB98 BUKB 2001 5856 1956 22  
SWIFT: BUKBGB22  
Client Reference: MILLAN

NOTE: Please ensure your reference is stated as above when making a deposit. Incorrect references can cause a delay in processing your deposit.

If you would like to make a deposit by cheque, please contact our Client Services team for more information at [client.services@insigniscash.com](mailto:client.services@insigniscash.com)

Yours sincerely,

Insignis Cash

# Outward Payment Instruction

## Outward Payment Instruction (Faster Payment & CHAPs)

### 1. CUSTOMER DETAILS

Customer/  
Business Name **MILLSTONE EXECUTIVE PENSION**

Debit Account  
Number **45296563**

### 2. PAYMENT DETAILS

**Payment Type** (All payments over the faster payments limit will be sent as a CHAPs)

☒ Faster Payment (Personal, no fee. Business, tariff dependent) ☐ CHAPs (Personal £25.00. Business tariff dependent)

Payment Date **12/08/2024**

Amount **£ 193,000**

Amount in  
Words **One Hundred and Ninety Three Thousand Pounds**

### 3. EXISTING BENEFICIARY ☐

Beneficiary  
Name

Metro Bank  
Beneficiary Ref.

**B E N**

### 4. NEW BENEFICIARY ☒

Beneficiary  
Name **Insignis Asset Managment Ltd**

Account Type ☐ Personal Account ☒ Business Account

Beneficiary  
Sort Code **20 - 01 - 58**

Beneficiary Account Number **73219186**

Payment Reference  
(if applicable) **MILLAN**


Payment Reference

Confirmation of Payee  
Outcome Understood  
(Internal use only)

☐ Match ☐ Close Match ☐ No Match ☐ Not Checked

### 5. CUSTOMER SIGNATURE

#### Primary Applicant




Name

**STEPHEN HOWELLS**

Date **09/08/2024**

#### Secondary Applicant



Name

**STEVEN DICKS**

Date **09/08/2024**

## Outward Payment Instruction (Faster Payment & CHAPs) (continued)

### 6. SECURITY CALL BACK

We may need to call to confirm the validity of the payment instruction. Please detail below the authorised signatories from the bank mandate you would like us to call.

Full Name

Full Name

Please note if the account is two to sign we will need to speak with two of the authorised signatories.

### FOR INTERNAL USE ONLY

☐ ID&V confirmed (refer to ID&V Matrix)

☐ Request fully input to T24

☐ Signature varies however I have verified the customer via system held photo

If applicable:

☐ HVT completed and attached

☐ Payment authorised or referred to CPU

#### Inputter Signature

Name

Date

#### Manager Signature

Name

Date