

## Need help?

Go to online guidance at  
[www.businesslink.gov.uk/paye](http://www.businesslink.gov.uk/paye)

If you don't have Internet access  
phone our Employer Helpline on  
**08457 143 143**

MR AND MRS M MEHTA PENSION  
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83/

Employer PAYE Reference: 083/UA42306

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### Budget information

In his Budget on 23 March 2011 the Chancellor did not announce any changes to the 2011–12 Income Tax allowances, Income Tax rates or bandwidths. Please use the tax tables or payroll software applicable from 6 April 2011 and make sure that you have updated your employees' tax codes, as explained in the P9X(2011) *Tax codes to use from 6 April 2011*. There is a change to the 2011–12 car fuel benefit charge for employees and directors who are provided with a company car and receive fuel for private use. We will issue revised tax codes for those individuals affected by this change.

This information is confirmed in the P7X(2011) *Tax codes to use following the budget*. You can access the P9X(2011) and the P7X(2011) online, go to [www.businesslink.gov.uk/payeformsandpublications](http://www.businesslink.gov.uk/payeformsandpublications)

### Basic PAYE Tools

The 'Basic PAYE Tools' will be updated during the beginning of May. If you are connected to the Internet and have the automatic update feature selected, when you open the tools it will check to see if there is a more up-to-date version available to download. This is the quickest and easiest way to make sure your tools are up to date. You can find more information about the tools and updates online, go to [www.businesslink.gov.uk/basicpayetools](http://www.businesslink.gov.uk/basicpayetools)

### Employer Bulletin – Issue 38

In February we told you that we will no longer be sending you Employer/ Budget Packs by post as all the guidance, including the Employer Bulletin, is now available online. To download the Employer Bulletin in PDF format, go to [www.businesslink.gov.uk/employerpacandbulletins](http://www.businesslink.gov.uk/employerpacandbulletins)

### Email alerts

We strongly recommend that you register for our free employer email alert service. It only takes a few minutes to register and you will receive an alert in February, April and September to remind you that new information is available online. To register, go to [www.businesslink.gov.uk/hmrcemployeremailalerts](http://www.businesslink.gov.uk/hmrcemployeremailalerts)

### Do it online

Almost all employers must file their 2010–11 Employer Annual Return and also their employee starter and leaver information online. For more information go to [www.businesslink.gov.uk/payeonlinefiling](http://www.businesslink.gov.uk/payeonlinefiling)

### Accessing guidance and forms

We expect most employers to access guidance and forms online. This is the fastest and easiest way to get the information and resources you need to run your payroll. If exceptionally, you cannot download these materials and need paper copies, phone our Employer Orderline on **08457 646 646**.