New Horizons Retirement Benefits Scheme

Glenny House 56a Longbridge Road Barking Essex IG11 8RW Tel: 020 8591 6671 Fax: 020 8591 9014

e-mail: r.fletcher@glenny.co.uk

Our Ref. RSF/RMc

17th June 2013

Private & Confidential

Stacy Lunnon
Pension Practitioner.com
Daws house
33-35 Daws Lane
London
NW7 4SD

Dear Stacy

Pension Scheme Return Year to 05/04/2013

Please find enclosed the Accounts to 05/04/2013 together with supporting documentation and your completed Pension Scheme Return and Event Questionnaire.

The accounts and supporting documentation consist of the following;

- 1) Statement of Income and Expenditure for the period to 5/4/2013 and Balance Sheet at 5/4/2013;
- 2) Extended Trial Balance to 5/4/2013;
- 3) Schedule of Debtors and Creditors at 5/4/2013 (including the VAT account);
- 4) Loan Repayment schedule
- 5) The Managing Agents Owners Schedule to 28/03/2013
- 6) VAT Return for the quarter to 30/04/2013;
- 7) Cash book re the Current Account to 05/04/2013;
- 8) Cash book re the Business Reserve Account to 05/04/2013;
- 9) Bank Statement for the period 03/04/2012 to 02/05/2013 for the Current Account (No 40908557)
- 10) Annual Interest Summary for 2012/13 for bank account No 09-01-27 / 40908696
- 11) Annual Interest Summary for 2012/13 for bank account No 09-01-27 / 40908777

I trust the enclosed is sufficient for your needs but if there is any further information you require please let me know.

Kind regards

Yours sincerely

R Fletcher

cc. Nick Vivian and Philip Booth