

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

## Invoice

NEW007

New Horizons Retirement Benefits Trust  
c/o Glenny LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**PM**

**10633**

28/04/2023

Net Amt	VAT %	VAT
£768.09	20.00	£153.62

MANAGEMENT PORTFOLIO - Management  
commision on rent collections as per statement  
dated 28/04/2023

### SETTLED IN ACCOUNT

#### BANK DETAILS:

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenny LLP

<b>Total Net Amount</b>	£768.09
<b>Total VAT Amount</b>	£153.62
<b>Invoice Total</b>	£921.71

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

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NEW007

New Horizons Retirement Benefits Trust  
c/o Glenny LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**PM 9278**

31/10/2022

	Net Amt	VAT %	VAT
APPM Portfolio Management Fee for the Quarter Ended 31.10.22	£1,147.69	20.00	£229.54

**PLEASE QUOTE OUR REFERENCE BEGINNING WITH PM ON YOUR PAYMENT**

**BANK DETAILS:**

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenny LLP

<b>Total Net Amount</b>	£1,147.69
<b>Total VAT Amount</b>	£229.54
<b>Invoice Total</b>	£1,377.23

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

## Invoice

NEW007

New Horizons Retirement Benefits Trust  
c/o Glenný LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**PM 8466**

01/08/2022

	Net Amt	VAT %	VAT
Portfolio Management Fee for the period ending 29th July 2022	£896.96	20.00	£179.39

**PLEASE QUOTE OUR REFERENCE BEGINNING WITH PM ON YOUR PAYMENT**

**BANK DETAILS:**

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenný LLP

<b>Total Net Amount</b>	£896.96
<b>Total VAT Amount</b>	£179.39
<b>Invoice Total</b>	£1,076.35

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

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New Horizons Retirement Benefits Trust  
c/o Glenny LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**PM7749**

29/04/2022

APPM Portfolio Rent Collection Fee for Q/E  
29/04/22

Net Amt	VAT %	VAT
£854.12	20.00	£170.82

**PLEASE QUOTE OUR REFERENCE BEGINNING WITH PM ON YOUR PAYMENT**

**BANK DETAILS:**

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenny LLP

<b>Total Net Amount</b>	£854.12
<b>Total VAT Amount</b>	£170.82
<b>Invoice Total</b>	£1,024.94

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

## Invoice

NEW007

New Horizons Retirement Benefits Trust  
c/o Glenný LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**PM 10633**

28/04/2023

Net Amt	VAT %	VAT
£768.09	20.00	£153.62

MANAGEMENT PORTFOLIO - Management  
commision on rent collections as per statement  
dated 28/04/2023

### SETTLED IN ACCOUNT

#### BANK DETAILS:

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenný LLP

<b>Total Net Amount</b>	£768.09
<b>Total VAT Amount</b>	£153.62
<b>Invoice Total</b>	£921.71

GLENNY LLP  
Unex Tower  
Station Street  
Stratford  
E15 1DA



VAT Reg No: 246 3586 43

## Invoice

NEW007

New Horizons Retirement Benefits Trust  
c/o Glenni LLP  
Fifth Floor Unex Tower Station Street  
Stratford  
London  
E15 1DA

**BB 8524**

08/08/2022

Net Amt	VAT %	VAT
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RE: 10 Heron Business Centre, Henwood Industrial Estate, Ashford,  
Kent TN24 8DH  
OUR REF: PL.10663.156

Professional Services Rendered:

Receiving instructions, attending the property. Taking all necessary  
notes and details.

Preparing and issuing a Terminal Schedule of Dilapidations report  
for the above property.

£1,950.00	20.00	£390.00
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Disbursement

£295.00	20.00	£59.00
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207833

**PLEASE QUOTE OUR REFERENCE BEGINNING WITH BB ON YOUR PAYMENT**  
**Terms are 14 days from date of invoice**

Please send remittance advice to [salesinvoice@glenny.co.uk](mailto:salesinvoice@glenny.co.uk)

**BANK DETAILS:**

Barclays Bank PLC  
Sort code: 20-73-05  
Account No: 43297020  
Account Name: Glenni LLP

<b>Total Net Amount</b>	£2,245.00
<b>Total VAT Amount</b>	£449.00
<b>Invoice Total</b>	£2,694.00

# Invoice

New Horizons Retirement Benefits Scheme  
C/o Glenni LLP  
5th Floor  
Unex Tower  
5 Station Street  
Stratford, London  
E15 1DA

VAT No. 232 1131 28

Ref: NHRB21S/GMW

Invoice No.: 1059174

Date: 27 May 2022

£

Preparation of the accounts of DSSV Harlow Limited for the year ended 30 June 2021 to comply with Companies Act 2006.

Preparation of the corporation tax computations and of the corporation tax return form CT600 for the year ended 30 June 2021.

Fee for the above	250.00
Total net	250.00
Add: VAT @ 20%	50.00
<b>TOTAL GROSS</b>	<b>£ 300.00</b>

206474

Account name: Barnes Roffe LLP  
Bank name: National Westminster Bank PLC  
Account number: 3151 4677  
Sort number: 60 40 04  
BIC: NWBK GB 2L  
IBAN: GB79 NWBK 6040 0431514677

Barnes Roffe LLP T 020 8988 6100  
Leytonstone House W barnesroffe.com  
Leytonstone  
London E11 1GA

Registered to carry on audit work in the UK; regulated for a range of investment business activities; and licensed to carry out the reserved legal activity of non-contentious probate in England and Wales by the Institute of Chartered Accountants in England and Wales.

Barnes Roffe LLP is a Limited Liability Partnership registered in England and Wales number OC304793.

A list of the partners is available at the registered office, Leytonstone House, 3 Hanbury Drive, Leytonstone, London, E11 1GA and at [www.barnesroffe.com](http://www.barnesroffe.com)



CHAMBERS & NEWMAN  
INSURANCE BROKERS

New Horizons Retirements

Benefits Scheme  
c/o Glenny LLP, Unex Tower  
Station Street  
Stratford, London, E15 1DA

Policy Number JP499710/362  
Invoice Number 153780  
Invoice Date 18 May, 2022  
Balance Due On: 01 June, 2022

	Issuing Company	Amount
Unit 10 Heron Business Centre	Zurich (Comm)	£3,757.85
Insurance Premium Tax	Zurich (Comm)	£450.94
Terrorism	Zurich (Comm)	£82.70
Insurance Premium Tax	Zurich (Comm)	£9.92
<b>Invoice Balance:</b>		<b>£4,301.41</b>

**Chambers and Newman Ltd**

Colette House, 52-55 Piccadilly, London, W1J 0DX.  
Telephone: 020 7292 3030

Client Ref: NEWHO-2  
Policy Number JP499710/362  
Invoice Number 153780  
Invoice Date 18 May, 2022  
Balance Due On 01 June, 2022

**BACS Payments:**

Account Name: Chambers and Newman Ltd  
Bank: Bank of Scotland  
Sort Code: 12-01-03  
Account Number: 06098341





## INSURANCE CERTIFICATE

**Insured:** New Horizons Retirements Benefits Scheme

**Period of Insurance:** 1st June 2022 to 1st June 2023

**Insurers:** Zurich Insurance Plc

**Policy Number:** JP499710/359

**Property Insured:** Units 3 & 4 Heron Business Centre  
Ashford  
Kent

**Postcode:** TN24 8DS

**Risk Occupation:** Industrial Estate (occupied by Kent County Council)

### Sums Insured:

**Building Day One Sum Insured:** £526,481

**Building Declared Value:** £389,986

**Landlords Contents:** £75,000

**Alternative Accommodation:** Not Insured

**Loss of Rent:** £63,250

**Indemnity Period (months):** 36

**Property Owners' Liability:** £10,000,000

**Property Owners' Liability (Terrorism):** £5,000,000

**Legionnaires Liability:** £1,000,000

**Employers' Liability:** Not Insured

**Insured Perils:** Fire, Lightning, Explosion, Aircraft, Riot, Civil Commotion, Malicious Persons, Earthquake, Subterranean Fire, Storm, Flood, Escape of Water/Fuel Oil, Impact, Theft, Subsidence, Landslip, Heave and Accidental Damage

**Excesses:**  
(Additional/increased terms/excesses may apply, see notes below)

Nil	in respect of Fire, Lightning, Aircraft, Explosion and Earthquake
£1,000	in respect of Subsidence, Heave and Landslip
£500	in respect of Escape of Water & All Other Damage (Accidental Damage)
£350	in respect of All Other Losses

### Premiums

**Underlying Premium:** £2,396.12

**Terrorism Premium:** £41.74

**Insurance Premium Tax:** £292.54

**Total:** £2,730.40

### **PLEASE NOTE:**

- 1) This document is a Certificate only. For full details of cover please refer to your Policy Schedule and Policy Wording
- 2) The policy contains an "All Other Interests" clause
- 3) Asbestos Exclusion applies in respect of the Liability section
- 4) Managing Agents Subrogation Waiver Applies
- 5) Excess in respect of Flood is increased to £1,000

**Reason for issue:** Renewal

Chambers and Newman must be notified within 30 days of any incident which may become the subject of a claim under the policy (7 days in the case of loss or damage resulting from Riot, Civil Commotion, Malicious Persons or Theft)



CHAMBERS & NEWMAN  
INSURANCE BROKERS

New Horizons Retirements

Benefits Scheme  
c/o Glenny LLP, Unex Tower  
Station Street  
Stratford, London, E15 1DA

Policy Number JP499710/410  
Invoice Number 159703  
Invoice Date 06 March, 2023  
Balance Due On: 25 March, 2023

	Issuing Company	Amount
Unit 5 Kingfisher Business Par	Zurich (Comm)	£854.40
Insurance Premium Tax	Zurich (Comm)	£102.53
Terrorism	Zurich (Comm)	£24.24
Insurance Premium Tax	Zurich (Comm)	£2.91
Invoice Balance:		£984.08

214380

**Chambers and Newman Ltd**

Colette House, 52-55 Piccadilly, London, W1J 0DX.  
Telephone: 020 7292 3030

Client Ref: NEWHO-2  
Policy Number JP499710/410  
Invoice Number 159703  
Invoice Date 06 March, 2023  
Balance Due On 25 March, 2023

**BACS Payments:**

Account Name: Chambers and Newman Ltd  
Bank: Bank of Scotland  
Sort Code: 12-01-03  
Account Number: 06098341

VJB  
8/3/23

New Horizons Retirement Benefits Scheme  
C/o Glenny, Fifth Floor, Unex Tower  
Station Street  
Stratford  
London  
E15 1DA

BILL SENT BY EMAIL ONLY

9 September 2022

Bill No: **749976**

Our Ref: **RMCC1/NEW11064/2**

Please ask for **Rachael McConaghie**

**TERMINATION OF A BUSINESS TENANCY FOR UNIT 10 HERON BUSINESS CENTRE, ASHFORD, KENT**

Professional Charges

Disbursements

Sundry Charges

Please see attached schedule for breakdown of the above charges

With our compliments

**Knights**

Knights  
The Brampton  
Newcastle-Under-Lyme  
Staffordshire  
ST5 0QW

T. 01782 619225  
F. 01782 620410

Knights plc is the trading name of Knights Professional Services Limited which is a Limited Company registered in England and Wales, registered number 08453370. Registered office as above.

Costs (£)	Disbursements (£)	VAT%	VAT (£)
800.00		20.00	160.00
	9.00		1.80
6.35			1.27
806.35	9.00		163.07
9.00	Total Disbursement		
163.07	Total Vat		
978.42	Total		
0.00	Received on Account		
978.42	Total Due		

VAT Reg Number 208 8271 04

209227

## Remittance Slip

Our Reference

RMCC1/NEW11064/2

Besides cheque payment we also accept Visa, Mastercard and online payment through the link in the email.

Bill No: **749976**

Please return to the address above

Amount

978.42

Payment can be made by telephone, contacting our Accounts Department on the number above or in person at our offices.

Name

New Horizons Retirement Benefits Scheme

Payments may also be made into our office account:  
Knights Professional Services Limited  
Allied Irish Bank (GB)  
Account 04301006 Sort Code 23-83-96  
Please quote bill number with payment.

Termination of a business tenancy for Unit 10 Heron Business Centre, Ashford, Kent

**Breakdown of our Professional Charges**

	Net £	VAT %	VAT £
TO OUR PROFESSIONAL CHARGES in connection with the preparation and service of a Section 25 Notice terminating a business tenancy and proposing terms for a new one.	800.00	20.00	160.00

To include all attendances, telephone attendances, correspondence, documentation and advice throughout.

**Breakdown of Disbursements**

* Land Registry Search Fees	9.00	20.00	1.80
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**Breakdown of Sundry Charges**

Special Delivery	6.35	20.00	1.27
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## ASSESSMENT OF OUR BILL

1. You are entitled to have our bill assessed by the Court within 30 days of the date of delivery. Your rights in relation to having the bill assessed by the Court are set out in SS. 70, 71 and 72 of the Solicitors Act 1974.
2. We are entitled to charge interest on the outstanding amount of the bill in accordance with article 5 of the Solicitors (Non-Contentious Business) Remuneration Order 2009.
3. All bills are considered to be final statute bills unless otherwise stated.

## DISBURSEMENTS

All disbursements have been paid by us on your behalf unless they are marked with an \* which indicates they are "Not Yet Paid".

## CHARGING INTEREST

You are reminded that we reserve the right to charge interest on bills which are not paid within their agreed credit period. Such interest will be calculated at 4% above the base rate of the Allied Irish Bank (GB).

New Horizons Retirement Benefits Scheme  
Glenny LLP  
Unex Tower (5th Floor)  
Station Street  
London  
E15 1DA

BILL SENT BY EMAIL ONLY

26 February 2023

Bill No: **789449**

Our Ref: **PDUD1/NEW11064/2**

Please ask for **Paul Dudley**

**TERMINATION OF A BUSINESS TENANCY FOR UNIT 10 HERON BUSINESS CENTRE, ASHFORD, KENT**

Professional Charges

Please see attached schedule for breakdown of the above charges

With our compliments

**Knights**

Knights  
The Brampton  
Newcastle-Under-Lyme  
Staffordshire  
ST5 0QW

T. 01782 619225  
F. 01782 620410  
W. knightsplc.com

Knights is the trading name of Knights Professional Services Limited which is a Limited Company registered in England and Wales, registered number 08453370. Registered office as above.

Costs (£)	Disbursements (£)	VAT%	VAT (£)
542.50		20.00	108.50
542.50	0.00		108.50
0.00	Total Disbursement		
108.50	Total Vat		
651.00	Total		214214
0.00	Received on Account		
651.00	Total Due		VAT Reg Number 208 8271 04

## Remittance Slip

Our Reference

PDUD1/NEW11064/2

Besides cheque payment we also accept Visa, Mastercard and online payment through the link in the email.

Bill No: **789449**

Please return to the address above

Amount

651.00

Payment can be made by telephone, contacting our Accounts Department on the number above or in person at our offices.

Name

# Knights

New Horizons Retirement Benefits Scheme

Payments may also be made into our office account:

Knights Professional Services Limited  
HSBC UK Bank Plc

Account 41809903 Sort Code 40-34-13  
Please quote bill number with payment.



Termination of a business tenancy for Unit 10 Heron Business Centre, Ashford, Kent

**Breakdown of our Professional Charges**

	Net £	VAT %	VAT £
TO OUR PROFESSIONAL CHARGES in connection with the lease renewal of 10 Heron Business Centre Ashford Kent	542.50	20.00	108.50

To include all attendances, telephone attendances, correspondence, documentation and advice throughout.

## ASSESSMENT OF OUR BILL

1. You are entitled to have our bill assessed by the Court within 30 days of the date of delivery. Your rights in relation to having the bill assessed by the Court are set out in SS. 70, 71 and 72 of the Solicitors Act 1974.
2. We are entitled to charge interest on the outstanding amount of the bill in accordance with article 5 of the Solicitors (Non-Contentious Business) Remuneration Order 2009.
3. All bills are considered to be final statute bills unless otherwise stated.

## DISBURSEMENTS

All disbursements have been paid by us on your behalf unless they are marked with an \* which indicates they are "Not Yet Paid".

## CHARGING INTEREST

You are reminded that we reserve the right to charge interest on bills which are not paid within their agreed credit period. Such interest will be calculated at 4% above the base rate of the HSBC UK Bank Plc.



New Horizons Retirement Benefits Scheme  
Glenny LLP  
Unex Tower (5th Floor)  
Station Street  
London  
E15 1DA

BILL SENT BY EMAIL ONLY

29 March 2023

Bill No: **798815**

Our Ref: **PDUD1/NEW11064/2**

Please ask for **Paul Dudley**

**TERMINATION OF A BUSINESS TENANCY FOR UNIT 10 HERON BUSINESS CENTRE, ASHFORD, KENT**

Professional Charges

Please see attached schedule for breakdown of the above charges

With our compliments

**Knights**

Knights  
The Brampton  
Newcastle-Under-Lyme  
Staffordshire  
ST5 0QW

T. 01782 619225  
F. 01782 620410  
W. [knightsplc.com](http://knightsplc.com)

Knights is the trading name of Knights Professional Services Limited which is a Limited Company registered in England and Wales, registered number 08453370. Registered office as above.

Costs (£)	Disbursements (£)	VAT%	VAT (£)
420.00		20.00	84.00
420.00	0.00		84.00
0.00	Total Disbursement		
84.00	Total Vat		
504.00	Total	215277	
0.00	Received on Account		
504.00	Total Due		VAT Reg Number 208 8271 04

## Remittance Slip

Our Reference

PDUD1/NEW11064/2

Besides cheque payment we also accept Visa, Mastercard and online payment through the link in the email.

Bill No: **798815**

Please return to the address above

Amount

504.00

Payment can be made by telephone, contacting our Accounts Department on the number above or in person at our offices.

Name

# Knights

New Horizons Retirement Benefits Scheme  
Payments may also be made into our office account:  
Knights Professional Services Limited  
HSBC UK Bank Plc  
Account 41809903 Sort Code 40-34-13  
Please quote bill number with payment.

Termination of a business tenancy for Unit 10 Heron Business Centre, Ashford, Kent

**Breakdown of our Professional Charges**

	Net £	VAT %	VAT £
TO OUR PROFESSIONAL CHARGES in connection with the lease renewal of 10 Heron Business Centre Ashford Kent	420.00	20.00	84.00

To include all attendances, telephone attendances, correspondence, documentation and advice throughout.

## ASSESSMENT OF OUR BILL

1. You are entitled to have our bill assessed by the Court within 30 days of the date of delivery. Your rights in relation to having the bill assessed by the Court are set out in SS. 70, 71 and 72 of the Solicitors Act 1974.
2. We are entitled to charge interest on the outstanding amount of the bill in accordance with article 5 of the Solicitors (Non-Contentious Business) Remuneration Order 2009.
3. All bills are considered to be final statute bills unless otherwise stated.

## DISBURSEMENTS

All disbursements have been paid by us on your behalf unless they are marked with an \* which indicates they are "Not Yet Paid".

## CHARGING INTEREST

You are reminded that we reserve the right to charge interest on bills which are not paid within their agreed credit period. Such interest will be calculated at 4% above the base rate of the HSBC UK Bank Plc.

Trustees of New Horizons Benefits Scheme  
Fifth Floor Unex Tower  
Station Street  
Stratford  
London  
E15 1DA

BILL SENT BY EMAIL ONLY

30 June 2022

Bill No: **735026**

Our Ref: **SSMY1/VIV87/6**

Please ask for **Siobhan Smyth**

## RENEWAL LEASE OF UNITS 3/4 HERON BUSINESS CENTRE

Professional Charges

Please see attached schedule for breakdown of the above charges

With our compliments

**Knights**

Knights  
The Brampton  
Newcastle-Under-Lyme  
Staffordshire  
ST5 0QW

T. 01782 619225  
F. 01782 620410  
W. [knightsplc.com](http://knightsplc.com)

Knights plc is the trading name of Knights Professional Services Limited which is a Limited Company registered in England and Wales, registered number 08453370. Registered office as above.

207786

Costs (£)	Disbursements (£)	VAT%	VAT (£)
1,250.00		20.00	250.00
1,250.00	0.00		250.00
0.00	Total Disbursement		
250.00	Total Vat		
1,500.00	Total		
0.00	Received on Account		
<b>1,500.00</b>	<b>Total Due</b>		

VAT Reg Number 208 8271 04

## Remittance Slip

Our Reference

SSMY1/VIV87/6

Besides cheque payment we also accept Visa, Mastercard and online payment through the link in the email.

Bill No: **735026**

Please return to the address above

Amount

1,500.00

Payment can be made by telephone, contacting our Accounts Department on the number above or in person at our offices.

Name

Trustees of New Horizons Benefits Scheme

Payments may also be made into our office account:  
Knights Professional Services Limited  
Allied Irish Bank (GB)  
Account 04301006 Sort Code 23-83-96  
Please quote bill number with payment.

**Breakdown of our Professional Charges**

	Net £	VAT %	VAT £
TO OUR PROFESSIONAL CHARGES in connection with the above matter for the period to 30/06/2022.	1,250.00	20.00	250.00

To include all attendances, telephone attendances, correspondence, documentation and advice throughout.

## ASSESSMENT OF OUR BILL

1. You are entitled to have our bill assessed by the Court within 30 days of the date of delivery. Your rights in relation to having the bill assessed by the Court are set out in SS. 70, 71 and 72 of the Solicitors Act 1974.
2. We are entitled to charge interest on the outstanding amount of the bill in accordance with article 5 of the Solicitors (Non-Contentious Business) Remuneration Order 2009.
3. All bills are considered to be final statute bills unless otherwise stated.

## DISBURSEMENTS

All disbursements have been paid by us on your behalf unless they are marked with an \* which indicates they are "Not Yet Paid".

## CHARGING INTEREST

You are reminded that we reserve the right to charge interest on bills which are not paid within their agreed credit period. Such interest will be calculated at 4% above the base rate of the Allied Irish Bank (GB).

# Invoice

# INV-001961

Balance Due  
**£1,595.00**

Invoice To  
**New Horizons Retirement Benefits Scheme**  
DSSV Harlow Ltd  
Unex Tower (5th Floor)  
Station Street  
Stratford  
London  
E15 1DA

Invoice Date : 01/08/22  
Terms : Net 15  
Due Date : 16/08/22

Your SSAS Consultant:



Telephone number: 0330 311 0088 Email: info@retirement.capital

#	Description	Amount
1	Annual administration core service for period 01 August 2022 - 31 July 2023 * As of 01 June 2022 there will be a CPI 2022 rate change of 8% *	1,595.00
<b>Total</b>		<b>£1,595.00</b>
<b>Balance Due</b>		<b>£1,595.00</b>

## Notes

207797

Thank you for the payment. You just made our day.

Payment Options  

## Terms & Conditions

Please note we do not accept cheques.

BACS:  
Account holder  
The Practitioners Partnership LP

Sort code  
23-14-70

Account number  
97434255

Bank Name: Wise

Address:  
56 Shoreditch High Street  
London  
E1 6JJ  
United Kingdom

The Practitioners Partnership LP  
is the operator of the Retirement Capital Platform



# Invoice

New Horizons Retirement Benefits Scheme  
C/o Glenny LLP  
5th Floor  
Unex Tower  
5 Station Street  
Stratford, London  
E15 1DA

VAT No. 232 1131 28

Ref: NHRB21S/GMW

Invoice No.: 1061764

Date: 10 February 2023

£

Dealing with the Confirmation Statement form CS01 and PSC  
Register on behalf of DSSV Harlow Limited including Companies  
House filing fee.

Fee for the above 163.00

Preparation and submission of form AD01 to change the registered  
office of DSSV Harlow Limited.

Fee for the above 75.00

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Total net 238.00

Add: VAT @ 20% 47.60

**TOTAL GROSS £ 285.60**

213586

Account name: Barnes Roffe LLP  
Bank name: National Westminster Bank PLC  
Account number: 3151 4677  
Sort number: 60 40 04  
BIC: NWBK GB 2L  
IBAN: GB79 NWBK 6040 0431514677

Barnes Roffe LLP T 020 8988 6100  
Leytonstone House  
Leytonstone W barnesroffe.com  
London E11 1GA

Registered to carry on audit work in the UK; regulated for a range of  
investment business activities; and licensed to carry out the reserved legal  
activity of non-contentious probate in England and Wales by the Institute of  
Chartered Accountants in England and Wales.

Barnes Roffe LLP is a Limited Liability Partnership registered in England and  
Wales number OC306293.

A list of the partners is available at the registered office, Leytonstone House,  
3 Hanbury Drive, Leytonstone, London, E11 1GA and at [www.barnesroffe.com](http://www.barnesroffe.com)



**Peter R.T. Holden & Partners LLP**

117 Farringdon Road  
Farringdon  
London  
EC1R 3BX  
accounts@holden-partners.co.uk  
www.holden-partners.co.uk  
VAT Registration No.: 877571276

**VAT Invoice****INVOICE TO**

SSAS The New Horizon Benefit Scheme  
c/o Nick Vivian,  
Glenny Unex Tower,  
Station Street  
Stratford  
E15 1DA

INVOICE 2122-658  
DATE 07/06/2022  
DUE DATE 07/07/2022

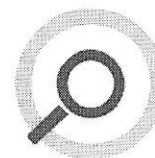
DATE	DESCRIPTION	VAT	AMOUNT
	Annual Ongoing Service Fee in arrears	Exempt	750.00
Account Name: Peter R.T. Holden & Partners LLP Sort Code: 12-24-82 Account No: 06413808			
SUBTOTAL			750.00
VAT TOTAL			0.00
TOTAL			750.00
BALANCE DUE			<b>£750.00</b>

206111

# Invoice

## To the Trustees of

New Horizons Retirement Benefits Scheme  
Glenny LLP  
Unex Tower  
5 Station Street  
LONDON  
E15 1DA  
Great Britain



The  
Pensions  
Regulator

Invoice number:	0000629625
Invoice date:	28/07/2022
Pension Scheme Reference (PSR) number:	12002025

Invoice details	Amount
General DC Levy payable April 2022 (based on total scheme membership of less than 12 members)	£38.00
Amount due:	<b>£38.00</b>

207985

### Please note:

Payment is required within 28 days of the invoice date shown above. Details of how to pay can be found overleaf. Failure to settle this invoice within 28 days could result in legal action to enforce payment.

## Levy

The Pensions Regulator is the statutory regulator of work-based pension schemes in the UK, authorised to collect the following levies:

- General levy
- the Pension Protection Fund (PPF) Administration levy

on behalf of the Department for Work and Pensions and

- Fraud Compensation levy

on behalf of the Pension Protection Fund

The amount payable by a scheme will depend on the size of its membership. The Fraud Compensation Levy is set by the Board of the Pension Protection Fund with the other stated levies set by the Secretary of State for Work and Pensions.

### The General levy

The General levy covers the cost of running of the following organisations:

- The Pensions Regulator (activities as conferred in the Pensions Act 2004)
- The Pensions Ombudsman
- The Pensions Advisory Service

### The Pension Protection Fund Administration levy

This levy covers the ongoing administrative costs of the Board of the Pension Protection Fund's activities as conferred in the Pensions Act 2004.

Further information about all the levies can be found on our website:

[www.thepensionsregulator.gov.uk/exchange/levy.aspx](http://www.thepensionsregulator.gov.uk/exchange/levy.aspx)

### What is the Fraud Compensation levy?

Under the Pensions Act 2004, the Board of the Pension Protection Fund is responsible for providing the compensation to occupational pension schemes where the sponsoring employer is insolvent; and where the scheme suffers a loss that can be attributable to dishonesty.

This responsibility was inherited from the Pensions Compensation Board on 1 September 2005. The assets are held in a ring-fenced fund called the Fraud Compensation Fund (FCF). To meet claims from the FCF, a Fraud Compensation levy can be charged upon eligible occupational pension schemes.

## Waivers and queries

A waiver from the levy may be claimed if:

- there is no employer involved with the scheme or the employer is insolvent and
- there are insufficient unallocated assets in the scheme to meet its liabilities in respect of the levy in full

If you believe your scheme meets these criteria, you can apply for a waiver following the '4 easy steps' detailed below

### 4 easy steps

- 1 Log on... to Exchange:  
<https://exchange.thepensionsregulator.gov.uk>
- 2 Navigate... to the 'My schemes' page and select from your list of associated schemes\*
- 3 Choose... 'Maintain/View scheme levy' from the 'Scheme options' page
- 4 Select... to make a direct debit or debit card payment, set a levy waiver or view and print levy related documents.

\*If you need to access a scheme for the first time, you will need to contact the scheme trustees who can grant you access by logging into the scheme on Exchange and selecting 'manage who can access this scheme online'. They will need your email address to complete the association of the scheme.

### How to pay

#### Direct debit – the easiest way to pay

Please complete the direct debit form on our website by following the '4 easy steps' detailed above.



#### Switch/Debit card

Please complete the debit card form on our website by following the '4 easy steps' detailed above.

#### BACS/CHAPS transfer

Use the sort code and account number shown below:

Sort code: 401403  
Account no: 42012669  
Bank: HSBC, North Street, Brighton

Always remember to quote the invoice number and Pension Scheme Reference (PSR) number (shown on the front of this invoice) as a payment reference.

### Contact us

If you have any queries regarding this invoice, please contact:

#### The Pensions Regulator

Debt Recovery Team  
Napier House  
Trafalgar Place  
Brighton  
BN1 4DW

T 0800 169 0325  
E [debtrecovery@tpr.gov.uk](mailto:debtrecovery@tpr.gov.uk)