

David Curran T/A Priory Gate SSAS
Carlton House 42-44 West Street
Dunstable
Bedfordshire
LU6 1TA

10 April 2019



Account Number: 2679246662

Credit Note

Invoice Details

Invoice ID 2019-01 (1) Period Covered < 01-Jan-2019 - 31-Jan-2019 >

| | | |
|-----------------|---|--------|
| Energy Services | £ | -88.79 |
| VAT | £ | -4.44 |

| | | |
|---------------|---|--------|
| Total Charges | £ | -93.23 |
|---------------|---|--------|



Why have I received a Credit Note?

Credit notes are issued when there has been a change to an invoice that has been issued in the past. This is normally due to one or more invoices being estimated. If we receive a meter reading that is lower than our estimate, we cancel the original invoice and issue a new invoice for the period covered. This Credit Note serves as cancellation for invoice 2019-01 (1); a replacement invoice has now been issued for the period of 01-Jan-2019 up to 31-Jan-2019. The new invoice number is 2019-01 (2).

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10 April 2019



Account Number: 2679246662

Credit Note

Invoice Details

Invoice ID 2019-02 (1) Period Covered < 01-Feb-2019 - 28-Feb-2019 >

| | |
|-----------------|-----------|
| Energy Services | £ -191.14 |
| VAT | £ -38.23 |

| | |
|---------------|-----------|
| Total Charges | £ -229.36 |
|---------------|-----------|



Why have I received a Credit Note?

Credit notes are issued when there has been a change to an invoice that has been issued in the past. This is normally due to one or more invoices being estimated. If we receive a meter reading that is lower than our estimate, we cancel the original invoice and issue a new invoice for the period covered. This Credit Note serves as cancellation for invoice 2019-02 (1); a replacement invoice has now been issued for the period of 01-Feb-2019 up to 28-Feb-2019. The new invoice number is 2019-02 (2).

1/000604

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Mon-Fri 8am-6pm

03330 156 662

03 numbers are UK wide numbers that are charged in the same way as 01 and 02 numbers



Visit us online at

www.utilita.co.uk/business

Your Customer Reference Number

2679246662

VAT Registration No: 823 8184 22

C

Invoice ID: 2019-03/1

Climate Change Levy Accounting Document

Your energy bill

BILL DATE

11 Apr 2019

BILL PERIOD

01 Mar 2019 - 31 Mar 2019

SUMMARY OF CHARGES

| | |
|--|--------------|
| Balance carried forward from previous bill - Debit | £506.23 |
| Gas | £9.34 |
| VAT | £0.47 |
| Total charges for this period | £9.81 |

PAYMENTS MADE THIS BILL PERIOD

| | | |
|------------------------|---------------|---------|
| Direct Debit | 13 March 2019 | £100.55 |
| Calorific Value Refund | 15 March 2019 | £1.16 |

Total payments this period £101.71

You are in debit £414.33

How can I pay?

YOUR PAYMENT IS DUE BY

25 Apr 2019

See our **HOW CAN I PAY?** section

Supply Address:

Carlton House, 42-44 West Street, Dunstable, Bedfordshire, LU6 1TA

ABOUT YOUR CONTRACT

YOUR GAS TARIFF

| | |
|--|----------------------|
| Tariff Name | Saturn Energy 3 Year |
| Payment Method | Direct Debit |
| Contract End Date | 10/01/2021 |
| Last Date to Submit Termination Notice | 29/11/2020 |

Termination Notice

You must supply us with a written Termination Notice 42 days before you want to cancel your contract. If you are in a fixed term contract, our Out of Contract Rates will apply once your fixed contract end date has passed.

To download a Termination Notice, visit www.utilita.co.uk/business/help/resources and send it to us by emailing it to smeterminationnotice@utilita.co.uk

To see how we generate your electricity supply, visit utilita.co.uk/codes-of-practice

Key Contractual Terms

If you do not pay your energy bills or follow a payment plan that we have agreed with you, we will seek to fit a prepayment meter or change your existing meter mode to prepayment.

Dispute Resolution

If you have a complaint, our complaints process can be found at

<https://business.utilita.co.uk/complaints>

If you are still unhappy with how your complaint has been handled or it has not been resolved within 8 weeks of contacting us to raise a complaint, you can contact the Energy Ombudsman* at www.ombudsman-services.org/energy

*Microbusinesses only.

Early Termination Fees

Should you wish to terminate your Contract before your Contract end date, early termination fees may apply. Please refer to the Principal Terms.

HOW CAN I PAY?

SET UP A DIRECT DEBIT

If you've not already setup a Direct Debit, you can do so.

Setting up a Direct Debit is an easy way to keep on top of your payments. We can help to calculate a suitable Direct Debit amount based on your usage to be taken each month on a date you specify.

If you want to setup a direct debit, please contact us on

03330 156 662

PAY WITH BILLPAY

Your BillPay number will enable you to pay off any outstanding balances on your account, with cash at any PayPoint outlet, via our website or over the phone on our automated payment line.

All you need is your BillPay number, along with cash or a credit/debit card to make a payment - simple!

To locate your nearest PayPoint outlet, just visit www.paypoint.com

Want to make a payment over the phone?

Call our BillPay Line on

03300 537 657

and follow the instructions.

PAY ON RECEIPT OF BILL

Payments by Internet Bank Transfer

| | |
|-----------------|--|
| Made payable to | Utilita Energy Ltd Collections Account |
| Sort Code | 09-02-22 |
| Account Number | 10470356 |
| Reference | 267924666202 |

Cheque

You can also pay your energy bills by cheque.

| | |
|-------------------|--------------------|
| Cheque payable to | Utilita Energy Ltd |
| Reference | 267924666202 |

Please write your Company Name, Post Code and Reference (267924666202) on the reverse side of the cheque so we can ensure the payment is successfully allocated to your account.

Your BillPay Number

9826013501008561699



EMERGENCY

Electrical emergency or power cut?

Call

105

(24 hours a day)

The company responsible for the electricity supply delivery network in your region is:

Eastern Power Networks Plc, Newington House, 237 Southwark Bridge Road, London. SE1 6NP



EMERGENCY

Smell gas or suspect a gas leak?

Call

0800 111 999

Immediately

YOUR GAS USAGE IN DETAIL

Meter Serial Number: **935589**

All Periods

| | | | | |
|----------|------------|---------|-------|------|
| Previous | 01/03/2019 | 46604 E | Units | kWh |
| Present | 31/03/2019 | 46605 E | 1 | 11.1 |

We convert your units to kilowatt hours in the following way: gas units used x volume conversion factor [1.022640] x calorific value [39.1] divided by kilowatt hour conversion factor [3.6] = kWh

Reading Types:

C=Customer, R=Actual, E=Estimated, Z=Customer Move, P=Electronic Read, F=Final (Meter Removal), I=Initial (New Meter)

Period: **01 Mar 2019 - 31 Mar 2019**

Tariff name: **Saturn Energy 3 Year**

Service Type: **Standard Unrestricted**

| | | | |
|-----------------------------------|-----------|----------|--------|
| All Periods | 11.10 kWh | @3.622p | £0.400 |
| Standing Charge | 31 Days | @28.825p | £8.940 |
| CCL on Gas | 11.10 kWh | @0.000p | £0.000 |
| Total Gas Cost (excluding VAT) | | | £9.34 |
| Reduced VAT @ 5% | | | £0.467 |
| Total Gas Charges (including VAT) | | | £9.81 |

MPRN 9122846901

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Climate Change Levy (CCL)

If you currently have a CCL exemption it will be detailed on your invoice and you can see this as proof of your CCL.

If there are any changes, please send your CCL exemption certificate in writing or by email - details displayed overleaf.

CCL does not apply to domestic use, charitable non-business use, or where the reduced rate of VAT applies to the supply (see below).

If you wish to declare a partial or full CCL exemption you must ensure we have a Customs and Excise validated CCL PP11 Form. Customs and Excise rules state that CCL exemption can only be applied from the date at which the supplier receives the valid PP11 form.

Value Added Tax (VAT)

You may be able to pay the reduced rate of VAT if:

-at least 60% of your energy is used for charitable non-business use, or

-you are using energy for domestic purposes.

If you have declared, or wish to declare that a percentage of your gas or electricity is used for domestic purposes, you must ensure that we are in receipt of a valid VAT declaration certificate in order for you to benefit from this reduction.

'De Minimis'

If your average monthly consumption of energy is lower than the 'de minimis' threshold, then you are eligible to be billed at 5% VAT and exempt from the Climate Change Levy on your Gas and Electricity bills. Your average monthly usage must be no more than:

- 1,000 kWh of business electricity
- 4,397 kWh of business gas

