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H. BRAGMAN LTD DIRECTORS PEN
DAWS HOUSE
33-35 DAWS LANE
LONDON
NW7 4SD

Debt Management and Banking

D Barraclough
HMRC
DMB 485
BX5 5AB

Dear Sir/Madam

Phone 0300 200 3819
www.hmrc.gov.uk

Date of issue 28 August 2013

Reference 846 P H 00158600

2013-2014 amount due £2243.34

You do not appear to have paid the full amount due to date as shown on the *attached* Statement of Liability.

The attached statement shows one or more of the following are due:

- Underpayments – we base these on your RTI submissions for PAYE.
- Specified charges – these are amounts we have decided are due when we have not received the necessary RTI submissions for PAYE. We base these on your previous filing and payment history.
- Outstanding Construction Industry Scheme (CIS) payments or outstanding advance amounts.

You should pay all outstanding amounts and send all outstanding RTI submissions straight away (Full Payment Submission(s) (FPS) and/or an Employer Payment Summary (EPS)).

You can pay now by going to hmrc.gov.uk/payerti/index.htm or by calling 0300 200 3819.

When paying us late electronically you will need to include the year and month your payment relates to so we can allocate it correctly. To see how to do this use our online reference checker, go to hmrc.gov.uk/tools/payinghmrc/pay-current-year.htm

If you have registered for the PAYE online service you will be able to use the PAYE dashboard (L & P Viewer) to view a summary of your payments and liabilities. For Real Time submissions, updates will be twice a month after the 6th and 20th for the tax month just ended. For more information go to hmrc.gov.uk/payerti/paying/pay-tax-dashboard.htm

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.
Type talk service prefix number - 18001.

Statement of liabilities

H. BRAGMAN LTD DIRECTORS PEN

28 August 2013

Reference 846 P 158600

Period ended	Description	Unpaid amount
05-05-2013	PAYE/NIC/SLD Dedns - Month to 5 May	
	Tax	373.89
	Class 1 NIC	373.89
05-06-2013	PAYE/NIC/SLD Dedns - Month to 5 June	
	Tax	373.89
	Class 1 NIC	373.89
05-07-2013	PAYE/NIC/SLD Dedns - Month to 5 July	
	Tax	373.89
	Class 1 NIC	373.89

Total unpaid amount £ 2243.34

Interest accruing, per day, until payment £ 0.00

Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the *do it online* menu.

Login on the *Welcome to Online Services* page and select *Direct Debit payment* from the *Main menu*.

If you are a new user you will first have to register and enrol for the appropriate service.

2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001020
- your reference as shown on the payslip.

3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

5. Post Office



Take this form with your payment to any participating Post Office.

If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by Debit Card.

6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office
BRADFORD BD98 1YY

Further payment information

You can find further payment information online.

Go to www.hmrc.gov.uk

and under *quick links* select *Paying HMRC*

Please do not write or mark below this perforation

▼ If you need to use the payslip, please detach here ▼

IDMS99P

 **Alliance & Leicester** *Trans cash*
COMMERCIAL BANK
Bootle Merseyside GIR 0AA

Payslip

 **HM Revenue
& Customs**

bank giro credit



158

Reference

846PH0015860014030

Credit account number

157 8049

Amount due
(no fee payable at PO counter)

£ 2243.34

CHEQUE ACCEPTABLE

For official use

H. BRAGMAN LTD DIRECTORS PEN

Cashier's stamp and initials

Signature

Date

NATWEST BANK PLC
HEAD OFFICE COLLECTION A/C
HM REVENUE & CUSTOMS

CASH
CHEQUE

57-80-49

IDMS99P

HMRC 04/10

Please do not fold this payslip or write or mark below this line

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