

Your scheme details:

**R T Quaife Engineering Ltd Small Self Administered Scheme**

## 1. Introduction

The following are the details that were on the scheme return submitted on 08 October 2020 06:06 PM.

The scheme return details were confirmed by Miss Emily McAlister.

## 2. Scheme details (basic)

Basic details	
Scheme name	R T Quaife Engineering Ltd Small Self Administered Scheme
PSR number	10274373
Scheme address	R T Quaife Engineering Ltd Vestry Road Sevenoaks Kent TN14 5EL United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 23 June 2005
Scheme year-end (DD/MM)	05/04 since 05 April 2007
HMRC reference number (PSTR)	00612164RD

PSR number: 10274373

**3. Scheme details (membership, age profiling, leavers)**

Small scheme details	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

<b>Number of members as at 5 April 2018</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2018 and 31 March 2019.</b>	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

<b>Number of members as at 5 April 2019</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2019 and 31 March 2020.</b>	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

Age Profiling		
	50 to 59	60 and over
Active and deferred	0	2

<b>Scheme Leavers as at 5 April 2019</b> <b>The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.</b>	
Any scheme leavers during the latest membership year	No

PSR number: 10274373

**4. Scheme details (assets and contributions, Scheme investments)**

Scheme assets and contributions as at the latest membership effective date of 5 April 2019.	
Total net assets	£2316501.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£0.00

PSR number: 10274373

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## 5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2018
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2018
What percentage of this data have you assessed to be present and accurate?	100%

PSR number: 10274373

**6. Trustees**

<b>Trustee</b>	
Name of trustee	Mrs Sharon Quaife
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Beech House Yardley Park Road Tonbridge England SP1 3TS United Kingdom
Direct telephone number	08006344862
Direct email address	info@pensionpractitioner.com

<b>Trustee</b>	
Name of trustee	Mr Michael Quaife
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	R.T.Quaife Engineering Limited Vestry Road SEVENOAKS Kent TN14 5EL United Kingdom
Direct telephone number	08006344862
Direct email address	info@pensionpractitioner.com

PSR number: 10274373

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**7. Employer details**

<b>Current Employer(s)</b>	
Employer's name	R T Quaife Engineering Ltd
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	Vestry Road Otford Sevenoaks Kent TN14 5EL United Kingdom
Employer status	Active since 02 July 1965
Employer email address	info@pensionpractitioner.com
Companies House number	00853413

<b>Employer relationship</b>	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

PSR number: 10274373

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## 8. Auto-enrolment details

Automatic Enrolment	
One or more employers using the scheme have passed the staging date above?	Yes
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	No
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	No

PSR number: 10274373

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**9. Service provider details**

Insurance company	
There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.	

  

Third party administrator	
Name of company	The Practitioners Partnership LP t/a Pension Practitioner
Address of administrator	1st Floor World Trade Centre Baytree Road Gibraltar GX11 1AA Gibraltar
Company telephone number	08006344862
Company email address	info@pensionpractitioner.com

  

Named contact details	
Title	Ms
First name	Emily
Surname	McAlister
Named contact's direct telephone number	08006344862
Named contact's direct email address	info@penionpractitioner.com

PSR number: 10274373

**10. Contact details**

Scheme contact details	
Name of contact	Miss Emily McAlister
Address of contact	t/a Pension Practitioner 1st Floor World Trade Centre Baytree Road GX11 1AA Gibraltar
Telephone number	08006344862
Email address	info@pensionpractitioner.com

Levy contact details	
Name of contact	Ms Sharon Quaife-Hobbs
Address of contact	R T Quaife Engineering Ltd Vestry Road SEVENOAKS Kent TN14 5EL United Kingdom
Telephone number	01732 741144
Email address	sharon@quaife.co.uk

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Miss Emily McAlister
Confirmed date	08/10/2020
Email address	info@pensionpractitioner.com

PSR number: 10274373