



Robert Boyd, Darren David William  
Lloyd,  
FAO Boyd and Lloyd Pension Scheme  
Pensions Practitioner  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

This matter is now being dealt  
with by the Recovery Team

Telephone: 0117 3521404

Our Ref: 6051764

Email: [recovery.team@bristol.gov.uk](mailto:recovery.team@bristol.gov.uk)

Date: 24/07/2017

## REMINDER NOTICE

Dear Robert Boyd, Darren David William Lloyd,

**Invoice Number: 8004401007**

**Balance Outstanding:**

**£500.00**

Our records show this invoice has not been paid.

Bristol City Council's terms are payment on presentation of invoice. If however you have made payment within the last seven days, please disregard this reminder letter or contact us with payment details.

If you are experiencing financial difficulties, kindly contact us immediately to discuss payment plan options. There are a number of independent advice agencies in the Bristol area that may be of assistance. Please visit [www.advicewest.org.uk](http://www.advicewest.org.uk) or your local advice agency.

For and on behalf of

Finance Operations Manager







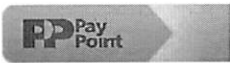


CUSTOMER NO: 6051764

Finance Operations (CH)  
Bristol City Council  
P.O Box 3176  
Bristol  
BS3 9FS

Website:  
[www.bristol.gov.uk](http://www.bristol.gov.uk)

## Details of ways to pay:

	<b>ONLINE:</b> - by debit/ credit card via our website <a href="https://www.bristol.gov.uk/pay-council-bills-fines-invoices">https://www.bristol.gov.uk/pay-council-bills-fines-invoices</a> Select <u>Bristol City Council Invoices</u>
	<b>24 HOUR AUTOMATED TELEPHONE PAYMENT LINE:</b> - by debit/ credit card phoning 0870 707 7776 (national rate), 24 hours 7 days a week. Please quote your <b>Invoice number</b> . Please be aware that if you choose to pay by credit card an additional charge of 1.8% will be applied; there is no charge for using a debit card.
	<b>BACS TRANSFER / INTERNET BANKING:</b> - pay direct to the City Council's bank account. Sort code: 56-00-05, Account no. 41322266, Bank: Nat West, Bristol City Office. Please quote your <b>Invoice Number</b> when making payment. Remittance advices can be sent by email to <a href="mailto:bacsremittance@bristol.gov.uk">bacsremittance@bristol.gov.uk</a>
	<b>BY POST:</b> - Please make cheques payable to 'Bristol City Council' quoting your <b>Invoice number, name</b> and <b>address</b> on the back and send to Transactional Finance, City Hall, College Green, Bristol, BS1 5TR.
	<b>IN PERSON:</b> - You can pay at the Customer Service Point Scancoin machine, located at 100 Temple Street, Bristol, BS1 6AG by cash, cheque or debit/credit card. Please ensure you have your <b>Invoice number</b> with you.
	<b>AT THE POST OFFICE</b> - Present your bar coded invoice and payment to the cashier. Cheques should be made payable to "Post Office Ltd".
	<b>AT A PAY POINT</b> - Present your bar coded invoice and payment. Please be aware payments can only be made in cash.

If you have a query relating to the goods or services supplied, the amount charged please contact the person who has sent you this invoice (their name and telephone number are printed above the details on the front of the invoice).

If you have difficulty in paying this invoice please phone (0117) 352 1404 or email [accounts.receivable@bristol.gov.uk](mailto:accounts.receivable@bristol.gov.uk)

Bristol City Council operates a policy of instigating automatic recovery procedures on unpaid invoices.

If you would like this information in another language, Braille, audiotape, large print, easy English, BSL video or computer disk please contact the person who has sent you this invoice (their name and telephone number are printed above the details on the front of the invoice).