

Date:

SBR Solutions Executive Pension Scheme

TRUSTEE RESOLUTION for the Appointment and Removal of Administrator

Whereby the Trustee of the **SBR Solutions Executive Pension Scheme** (the "**Scheme**"), which is a retirement benefits scheme established by an Interim Trust Deed and Rules dated 27th January 2014 and currently governed by Rules adopted by a Deed of Amendment Adopting Replacement Provisions dated 16th August 2021 and all subsequent amending deeds and documentation (the "**Existing Provisions**"), is desirous to appoint a registered administrator for the Scheme, it is resolved that:

- 1) The Trustee under the power vested in him by Clause 11.4 of the Existing Provisions and in accordance with section 611AA of the Income & Corporation Taxes Act 1988 (as amended), hereby appoints Michael Edwards of 18 Lime Tree Way, Porthcawl, CF36 5AU to act as the Registered Administrator for the Scheme (the "**Scheme Administrator**"), replacing entirely RC Administration Limited (Company No 12409200), a private limited company registered in England and whose registered office is situated at 1a Park Lane, Poynton, Stockport, England, SK12 1RD, from their position of the Administrator for the Scheme.
- 2) The Scheme Administrator is satisfied, and is authorised to declare, that:
 - The Scheme meets all the criteria to continue to be a registered pension scheme under Finance Act 2004 and in particular, reaffirm that the Scheme was established and continues to be run for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
 - The instruments or agreements by which this pension scheme is constituted do not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
 - There are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Registered Administrator for the Scheme.
 - They understand that as the administrators for the Scheme they are responsible for discharging the functions conferred or imposed on the scheme administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.

- 3) The Scheme Administrator is authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme.
- 4) The Scheme Administrator is further authorised, under Clauses 4.2 and 11.5 of the Existing Provisions, to appoint and to delegate any one or more of their functions, in their capacity as registered administrator to the Scheme, to a Practitioner who is registered with HMRC as a Scheme Practitioner.
- 5) Electronic signatures adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), whether digital or encrypted, by any and all the parties included in this document are intended to authenticate this document and shall have the same force and effect as manual signatures.
- 6) Delivery of a copy of this document contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

Signed: Michael Edwards

Signature:

A handwritten signature in dark ink, appearing to read 'M Edwards', with a large, sweeping flourish at the end.

Signed: RC Administration Limited

Signature: