

030001:00002309:001

Springfield Associates Limited
Pension Practitioner .Com Limited
Daws House
33-35 Daws Lane
London
United Kingdom
NW7 4SD

HM Revenue & Customs
Pension Schemes Services
Yorke House
Castle Meadow Road
Nottingham
NG2 1BG

Telephone 0845 600 2622

Charge reference XNR00000088100
Pension Scheme 00771300RG
Tax Reference
Date of Issue 03/02/2013

Notice of Penalty Charge & Notice to Pay

Please pay the amount shown below

Description of Charge	Date of Event	Amount payable
Section 257(1) FA2004: failure to comply with a notice under section 250 to make a registered pension scheme return.	31/01/2013	£ 100.00
Total amount due		£ 100.00

How to Appeal

Any appeal should be made in writing and should specify the grounds for the appeal. This should be sent to Pension Schemes Services within 30 days of the date of issue of this notice.

APSS 405

▼ If you need to use the payslip, please detach here ▼

HMRC 10/08

 **Alliance & Leicester** *Trans cash*
COMMERCIAL BANK
Bootle Merseyside GIR 0AA

Payslip

 **HM Revenue
& Customs****bank giro credit**

158

Reference

XNR00000088100

Credit account number

157 8049

Amount due
(no fee payable at PO counter)**£ 100.00**

CHEQUE ACCEPTABLE

For official use

Springfield Associates Limited



Signature

Date

NATWEST BANK PLC
HEAD OFFICE COLLECTION A/C
HM REVENUE & CUSTOMS

CASH

CHEQUE

£

APSS 405

HMRC 04/09

57-80-49

Please do not fold this payslip or write or mark below this line

XNR00000088100 &7241578049 000100005 74 X

Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the *do it online* menu.

Login on the *Welcome to Online Services* page and select *Direct Debit payment* from the *Main menu*.

If you are a new user you will first have to register and enrol for the appropriate service.

2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001020
- your reference as shown on the payslip.

3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

5. Post Office



Take this form with your payment to any participating Post Office.

If paying by cheque, make your cheque payable to 'POST OFFICE LTD'. The Post Office also accept payment by Debit Card.

6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office
BRADFORD BD98 1YY

Further payment information

You can find further payment information online. Go to www.hmrc.gov.uk

and under *quick links* select *Paying HMRC*

Or you can phone us on

- 01274 530750

Please do not write or mark below this perforation