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SILVER CREST ASSOCIATES LTD  
SSAS  
PENSION PRACTIONER .COM  
33-35 DAWS LANE  
MILL HILL  
LONDON  
NW7 4SD

**Debt Management & Banking**

Mr E Lewis  
HMRC  
DMB 340  
BX5 5AB

Dear Sir/Madam

Phone 0300 200 3812  
[www.hmrc.gov.uk](http://www.hmrc.gov.uk)

Date of issue 2 October 2013

Reference 083 P P 00228289

**Please pay £7655.72**

We recently wrote to you about the overdue payments shown on the enclosed statement of liability. But our records show you still have not paid or contacted us.

Previously, we treated your lack of response as an oversight. Now, if you do not pay or contact us, we will treat this as an active choice. **We can visit your premises in order to arrange for your assets to be sold by public auction, as the law allows.**

To stop this happening, call **0300 200 3812** now. You can pay by debit card, credit card, or Direct Debit. You can also pay using internet and telephone banking. For more information on how to pay, go to [www.hmrc.gov.uk/payinghmrc](http://www.hmrc.gov.uk/payinghmrc)

To pay electronically any underpayment shown on the statement attached, you should use your 13 character Accounts Office reference. In addition to this, you will also need to follow the guidance at [www.hmrc.gov.uk/payinghmrc/referencechecker.htm](http://www.hmrc.gov.uk/payinghmrc/referencechecker.htm) to make sure it reaches the correct account. When paying other amounts electronically you must use the unique number shown in the reference box on the payslip(s) sent to you earlier.

If you don't accept that this amount is overdue, call us on the number above.

**Please act now** unless you have recently paid in full.

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.  
Type talk service prefix number - 18001.

**Statement of liabilities****SILVER CREST ASSOCIATES LTD  
SSAS****2 October 2013****Reference 083 P 228289**

<b>Period ended</b>	<b>Description</b>	<b>Unpaid amount</b>
<b>05-04-2012</b>	<b>PAYE/NIC &amp;/or ITSC - Underpayment</b>	
	<b>Tax</b>	<b>7336.41</b>
	<b>Interest To 02-10-2013</b>	<b>319.31</b>

<b>Total unpaid amount</b>	<b>£ 7655.72</b>
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Interest accruing, per day, until payment £ 0.60

## Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

### 1. Direct Debit



To set up a Direct Debit payment go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and select the appropriate service (for example Self Assessment) from the *do it online* menu.

Login on the *Welcome to Online Services* page and select *Direct Debit payment* from the *Main menu*.

If you are a new user you will first have to register and enrol for the appropriate service.

### 5. Post Office



Take this form with your payment to any participating Post Office.

If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by Debit Card.

### 6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office  
BRADFORD BD98 1YY

### 2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001020
- your reference as shown on the payslip.

### 3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to [www.billpayment.co.uk/hmrc](http://www.billpayment.co.uk/hmrc) and follow the guidance.

### 4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

### Further payment information

You can find further payment information online. Go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and under *quick links* select *Paying HMRC*

Please do not write or mark below this perforation

▼ If you need to use the payslip, please detach here ▼

IDMS99P

**Alliance & Leicester** *Trans cash*  
COMMERCIAL BANK  
Bootle Merseyside GIR 0AA

### Payslip



bank giro credit



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Reference

083PP002282891213

Credit account number

157 8049

Amount due  
(no fee payable at PO counter)

£ 7655.72

CHEQUE ACCEPTABLE

For official use

SILVER CREST ASSOCIATES LTD  
SSAS

57-80-49

Signature

Date

**NATWEST BANK PLC**  
HEAD OFFICE COLLECTION A/C  
**HM REVENUE & CUSTOMS**

CASH

CHEQUE

£

For official use

IDMS99P

HMRC 04/10

Please do not fold this payslip or write or mark below this line

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