

# Invoice

# The Pensions Regulator

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Singleton Engineering Pension Scheme  
Pension Practitioner.Com Limited  
Daws House  
Daws Lane  
LONDON  
NW7 4SD  
Great Britain

Invoice number:	0000179157
Invoice date:	07/10/2010
Pension Scheme Reference (PSR) number:	12003164

Page 1 of 1

Invoice details	Amount
General Levy payable April 2010 (based on total scheme membership of 4)	£33.00
Amount due:	£33.00
<b>Please note:</b> Payment is required within 28 days of the invoice date shown above. Details of how to pay can be found overleaf. Failure to settle this invoice within 28 days could result in legal action to enforce payment.	

DATE \_\_\_\_\_  
Cashier's stamp

bank giro credit 

Invoice number:

0000179157

Scheme ref:

12003164

HSBC Bank, North Street, Brighton	
<b>ACCOUNT:</b>	The Pensions Regulator 42012669
<b>PAID IN BY:</b> (Print name)	
<b>ADDRESS:</b>	

£50 Notes  
£20 Notes  
£10 Notes  
£5 Notes  
£1 Notes  
£2 Coins  
£1 Coins  
50p  
Silver  
Bronze

Total Cash

Cheques, etc +  
TRAN CODE

SORTING CODE NUMBER

ACCOUNT NUMBER

40-14-03

42012669

78

£

33 00

Please do not write or mark below this line or fold this voucher

<000017915712003164< 401403+ 42012669< 78 X

## Levy

The Pensions Regulator is the statutory regulator of work-based pension schemes in the UK, authorised to collect the following levies:

- General levy
- the Pension Protection Fund (PPF) Administration levy

on behalf of the Department for Work and Pensions; and

- Pension Protection Fund Initial levy
- Pensions Compensation Board levy
- Fraud Compensation levy

on behalf of the Pension Protection Fund.

The amount payable by a scheme will depend on the size of its membership. The amount charged is set by the Secretary of State for Work and Pensions.

### The General levy

The General levy covers the cost of running of the following:

- the Pensions Regulator;
- the Pensions Ombudsman; and
- the Pensions Advisory Service.

### The Pension Protection Fund Administration levy

This levy covers the ongoing administrative costs of the Board of the Pension Protection Fund's activities as conferred in the Pensions Act 2004.

Further information about all the levies can be found on our website: [www.thepensionsregulator.gov.uk/exchange/levy.aspx](http://www.thepensionsregulator.gov.uk/exchange/levy.aspx)

## What is the Fraud Compensation levy?

Under the Pensions Act 2004, the Board of the Pension Protection Fund is responsible for providing the compensation to occupational pension schemes where the sponsoring employer is insolvent and where the scheme suffers a loss that can be attributable to dishonesty.

This responsibility was inherited from the Pensions Compensation Board on 1 September 2005. The assets are held in a ring-fenced fund called the Fraud Compensation Fund (FCF). To meet claims from the FCF, a Fraud Compensation levy can be charged upon eligible occupational pension schemes at 23p per scheme member.

### Waivers and queries

A waiver from the levy may be claimed if:

- there is no employer involved with the scheme or the employer is insolvent; and
- there are insufficient unallocated assets in the scheme to meet its liabilities in respect of the levy in full.

If you believe your scheme meets these criteria, you can apply for a waiver following the 'Four easy steps' shown here on the right.

## Four easy steps

### 1. Log on...

to Exchange: <https://exchange.thepensionsregulator.gov.uk>

### 2. Navigate...

to the 'My schemes' page and select from your list of associated schemes\*

### 3. Choose...

'Maintain/View scheme levy' from the 'Scheme options' page

### 4. Select...

to make a direct debit or debit card payment, set a levy waiver or view and print levy related documents

- \* If you have not yet associated to your scheme, please contact us to obtain your scheme key.

### Contact us

If you have any queries regarding this invoice, please contact the levy collection team at:

### The Pensions Regulator

Napier House  
Trafalgar Place  
Brighton  
BN1 4DW

T 0870 606 3636

E [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

F 0870 241 1144

Please remember to always quote the invoice number and Pension Scheme Reference (PSR) number as a payment reference.

## How to pay

### Direct debit - the easiest way to pay

Please complete the direct debit form on our website by following the 'Four easy steps' above.



### Switch/Debit card

Please complete the debit card form on our website by following the 'Four easy steps' above.

### BACS/CHAPS transfer

Please use the sort code and account number shown on the bank giro credit form overleaf. Quote the invoice number and Pension Scheme Reference (PSR) number as a payment reference.

### At a bank

Pay free of charge at your own bank. If you pay at a bank where you do not have an account, the bank's standard fee will be payable. Complete the bank giro credit form overleaf and hand the whole invoice to the bank cashier.

Cheques should be made payable to 'The Pensions Regulator'. Please write the invoice number and the Pension Scheme Reference (PSR) number on the back of the cheque and send it to us at the address above with the completed tear off bank giro credit form.

# The Pensions Regulator



## Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Pensions Regulator  
Napier House  
Trafalgar Place  
Brighton  
BN1 4DW

Originator's Identification number:

2 4 7 0 2 6

This is not part of the instruction to your bank or building society, but completion of the following is required to set up payment. You must complete all sections using the details of an authorised signatory on the pension scheme's bank account. They will become the levy contact and the recipient of the advance notice and payment schedule.

Title:

Forename:

Surname:

Address:

Postcode:

Email:

Telephone:

The Pensions Regulator official use box

Name(s) of account holder(s):

Bank/building society account number:

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Branch sort code:

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Name and full postal address of your bank or building society:

To: The Manager	Bank/Building society
Address:	
Postcode:	

Pension Scheme Reference number (PSR):

1							
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### Instruction to your bank or building society

Please pay The Pensions Regulator Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Pensions Regulator and, if so, details will be passed electronically to my bank/building society.

Signature(s):

Date:

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, The Pensions Regulator will notify you at least five working days in advance of your account being debited or as otherwise agreed. If you request The Pensions Regulator to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Pensions Regulator or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when The Pensions Regulator asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.