HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 13/11/2023

Dear Mr Bhandal,

**Sixteen Retail SSAS**

**Your Ref: APSS530**

**SRN: S0000028543**

Thank you for your letter dated 26th October 2023. Please find below the requested information to assist with the registration of Sixteen Retail SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. As per the scheme rules that have been enclosed.
4. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
5. The scheme is intended to have two members. Please see below the members details:

Alexander Henry Haigh

Address: 89 Egerton Road South, Manchester, M21 0YH

NI Number: JR 76 05 30 C

Phone Number: 07737910932

Nicola Kate Harrington

Address: 30 Broad Road, Sale, Manchester M33 2BN

NI Number: JR 46 07 94 C

Phone Number: 07971 183165

1. The scheme is being set up for the two members listed above. The scheme will not be marketed. The scheme was introduced by Colin Bates, of Chapter 3 Financial Planning, whose details are given below.
2. The scheme will be funded by member transfers plus ongoing contributions from the sponsoring company and member contributions, the total amount of which would be approximately £220,000. Once the transfers have been completed, the investments being considered is a commercial property purchase.
3. The Trustees anticipate the scheme to be worth approximately £220,000 at the end of the first year of its existence plus growth.

1. The scheme will not be offered for auto enrolment.
2. Employer adhered to the scheme:

Employer Full Name: Sixteen Real Estate (Retail) Ltd

Address: 10-12 Kennedy Street, Manchester, England, M2 4BY

Phone Number: 0161 461 1616

Number of people employed: 4

Registered for tax with HMRC: Yes

PAYE Ref: 475/RB65938

VAT Ref: 269 6254 63

Corporation Tax Reference: 1702821755

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Alexander Henry Haigh

Address: 89 Egerton Road South, Manchester, M21 0YH

NI Number: JR 76 05 30 C

Phone Number: 07737910932

Nicola Kate Harrington

Address: 30 Broad Road, Sale, Manchester M33 2BN

NI Number: JR 46 07 94 C

Phone Number: 07971 183165

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details;

Mr. Adrian Phillips (FCA)

Arlo Accountancy Limited

Company Address: 107 Valley Rd, Stockport SK4 2DB, United Kingdom

Phone Number: 07807 390 618

Email Address: [adrian@arloaccountancy.co.uk](mailto:adrian@arloaccountancy.co.uk)

IFA Details:

Mr. Colin Bates

Chapter 3 Financial Planning

Company Address: 43A Manor Drive, Chorlton, Manchester, M21 7QG

FCA Number: 931195

This is the only scheme we have been asked by the Trustees to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS), Director

**For and on behalf of RC Administration Limited**

Enc.