

Cranfords
48 Chorley New Road
BOLTON
BL1 4AP

19 October 2018

Our Ref: 1B/0077 - Please quote this reference in any reply
Direct Line: 03445 440 794
Email: ssas.bolton@rowanmoor.co.uk

Dear Sirs

Spondon Management Limited Executive Pension Scheme

Further to our correspondence dated 30 October 2018 where we provide a copy of the Trust Deed we now await a Deed a Removal removing us as trustee..

If the client has decided not to remove us please let us know.

Yours sincerely



Stephen McGillivray
Administrator
Client Portfolio (SSAS)

Dunscar House
Deakins Business Park
Egerton
Bolton BL7 9RP

Cranfords
48 Chorley New Road
BOLTON
BL1 4AP

30 October 2018

Our Ref: 1B/0077/SCM - Please quote this reference in any reply
Direct Dial: 03445 440 794
Email: ssas.bolton@rowanmoor.co.uk
Direct Fax: 03445 440 509

Dear Paul

Spondon Management Limited Executive Pension Scheme

Please find enclosed the further information and documents that you have requested.

1. All Trust Deeds and scheme rules.
2. The HMRC Certificate and a screen print of the current scheme details.
3. An Asset Schedule showing the current assets of the scheme. I have included a transaction history from the Metro account and the annual statement from February 2018 for one of the Dolphin Loan Notes. The other annual statement from August 2018 was sent to archive last week and we are just waiting for it to be scanned on to the system. I will forward a copy when available.
4. Details of the three transfers in to the scheme. No contributions are made.
5. New member letter.

There have been no LTA/BCE events and we do no annual reviews on the scheme.


One of the assets is the membership of a Fractal Ownership Company (FOC) which has an interest in Akbuk Harmony Bay, Turkey. Due to issues with this investment and the current situation in Turkey not all the income due to the scheme has been received. Total income due £10,471, Total income received £4,378, income outstanding £6,093.99.


The property teams contact information is schemepropertysm@rowanmoor.co.uk if you require more detailed information regarding the Akbuk investment and I can be contact at all times on the above telephone number.


Yours sincerely



Stephen McGillivray
Administrator
Client Portfolio (SSAS)

Enc

 03445 440 440

 03445 440 500

 124683 Salisbury 3

 rowanmoor.co.uk

Stephen McGillivray.

1B) 0077

09 OCT 2018



AMPS
ASSOCIATION OF
MEMBER-TRUSTEED
PENSION SCHEMES

Rowanmoor
Rowanmoor House
46-50 Castle Street
Salisbury
SP1 3TS

RECEIVED

Date: 4/10/18

Dear Sir/ Madam,

Re: Pension Takeover - AMANDA DAVIES

Please find enclosed a letter of authority on behalf of the above named pension scheme, signed by the member trustee.

Amanda Davies has requested that we takeover the Administration of her pension scheme and arrange for the removal of Rowanmoor from the trust deed.

Please could you provide us with the following information:

- All Deeds & Scheme Rules / Letters of Resignation / Death Certificates
- Details of all Transfers In and Out, to include any Annuity Purchases
- Scheme Establishment and any new member letters (Letters of Announcement)
- That the scheme is not subject to a de-registration notice and provide a copy of the HMRC approval letter and a screen print of the current scheme details from HMRC online dated within the last 3 months.
- A list of all the assets of the scheme and a copy of the most recent valuation(s)
- A copy of the last 6 months' bank statements
- Where there is property, please provide a copy of the lease and confirmation that any rental payments are up to date
- Copy of the last Annual Review
- Confirmation as to whether any LTA / BCE have taken place

Once this has been received we will arrange for the Deed of Removal to be sent to you for signing.

I trust this to be in order, however should you require any further information or have any questions, please do not hesitate to call 0844 410 0037 where a member of the SSAS team will be happy to help.

Yours sincerely,

Paul Bennett
Senior Pensions Administrator



0844 410 0037 admin@cranfords.biz www.cranfords.biz

Cranfords is the trading style of 3110950 Ltd. (No. 3110950).
Cranfords is registered in England at 48 Chorley New Road, Bolton, BL1 4AP.

Letter of Authority

Please complete one page for EVERY pension plan you hold.

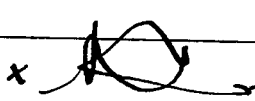
To: (complete your pension provider details, you should be able to find this information on a recent statement or correspondence)	
Pension Provider Name:	SSAS Team - Rowanmoor Pensions
Address:	Rowanmoor House 46-50 Castle Street Salisbury SP1 3TS
Policy/Reference Number:	AMANDA DAVIES - NW 14 14 16 C
Current value/transfer value:	
Date of valuation:	

From: (complete your details)			
Name:	AMANDA DAVIES	Previous Name:	
Address:	3 THE COVERT SPENDON DERBY DE1 7RZ	Previous Address:	
National Insurance number:	NW 14 14 16 C		
Date of Birth:	25-07-1970		

Declaration

I hereby give authority to Cranfords (trading style of 03110950 Ltd) to access necessary information in relation to my plan until further notice. I instruct you to provide them with any information they might require in order to investigate and/or carry out the takeover of my SSAS Scheme.

Please also remove any other Third Party Authority from this Pension Scheme with immediate effect.

Name	AMANDA DAVIES	
Signature	x 	Date 4/10/18