

Your scheme details:

**Springfield Pension Scheme**

## 1. Introduction

The following are the details that were on the scheme return submitted on 09 October 2019 09:37 AM.

The scheme return details were confirmed by Miss Emily McAlister.

## 2. Scheme details (basic)

Basic details	
Scheme name	Springfield Pension Scheme
PSR number	12002213
Scheme address	Springfield Business Papers Spectrum House St. Ivel Way BRISTOL BS30 8TY United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 07 October 2009
Scheme year-end (DD/MM)	05/04 since 05 April 2011
HMRC reference number (PSTR)	00744866RH

PSR number: 12002213

**3. Scheme details (membership, age profiling, leavers)**

<b>Small scheme details</b>	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

<b>Number of members as at 5 April 2017</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2017 and 31 March 2018.</b>	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

<b>Number of members as at 5 April 2018</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2018 and 31 March 2019.</b>	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

<b>Age Profiling</b>		
	<b>50 to 59</b>	<b>60 and over</b>
Active and deferred	0	2

<b>Scheme Leavers as at 5 April 2018</b> <b>The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.</b>	
Any scheme leavers during the latest membership year	No

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**4. Scheme details (assets and contributions, Scheme investments)**

Scheme assets and contributions as at the latest membership effective date of 5 April 2018.	
Total net assets	£311065.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£0.00

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## 5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2018
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2018
What percentage of this data have you assessed to be present and accurate?	100%

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**6. Trustees**

Trustee	
Name of trustee	Mr John Roland Coldrick
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Springfield Business Papers Spectrum House St. Ivel Way BRISTOL BS30 8TY United Kingdom
Direct telephone number	08006344862
Direct email address	info@pensionpractitioner.com

Trustee	
Name of trustee	Mrs Margaret Isobel Coldrick
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Springfield Business Papers Spectrum House St. Ivel Way BRISTOL BS30 8TY United Kingdom
Direct telephone number	08006344862
Direct email address	info@pensionpractitioner.com

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## 7. Employer details

Current Employer(s)	
Employer's name	Springfield Business Papers
Employer type	Principal Employer
Organisation type	Partnership
Address of employer	Springfield Business Papers Spectrum House St. Ivel Way BRISTOL BS30 8TY United Kingdom
Employer status	Active since 07 October 2009
Employer email address	info@pensionpractitioner.com
Companies House number	09151244
Employer Pension Scheme Reference (EPSR)	00744866RH

Employer relationship	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

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## 8. Auto-enrolment details

Automatic Enrolment	
One or more employers using the scheme have passed the staging date above?	Yes
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	No
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	No

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## 9. Service provider details

### Insurance company

There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.

### Third party administrator

Name of administrator	Pension Practitioner
Address of administrator	Pension Practitioner Daws House 33 - 35 Daws Lane LONDON NW7 4SD United Kingdom
Telephone number	08006344862
Email address	info@pensionpractitioner.com

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**10. Contact details**

Scheme contact details	
Name of contact	Miss Emily McAlister
Address of contact	Pension Practitioner Office 12 Venture Wales Building Pentrebach Merthyr Tydfil CF48 4DR United Kingdom
Telephone number	0800 6344862
Email address	info@pensionpractitioner.com

Levy contact details	
Name of contact	Mr John Coldrick
Address of contact	Springfield Business Papers Spectrum House St. Ivel Way BRISTOL BS30 8TY United Kingdom
Telephone number	08006344862
Email address	jrcoldrick@btinternet.com

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Miss Emily McAlister
Confirmed date	09/10/2019
Email address	info@pensionpractitioner.com

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