Springfield Pension Scheme

Springfield Business Papers

Spectrum House

St Ivel Way

Warmley

Bristol

BS30 8TY 03 November 2015

Dear Sirs,

**Reminder - Invoice Number: 3424**

Please find enclosed our invoice for pension scheme administration services dated 05 October 2015.

As the invoice remains outstanding beyond our 14 day settlement terms immediate payment is now required.

This invoice must now be settled by return.

If you have any questions regarding this, please contact the consultant for your scheme.

Thank you for your assistance.

Yours faithfully

Accounts Dept
**For Pension Practitioner .Com**

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