FAO Diane Smith

Aviva

PO Box 520

Norwich

NR1 3WG

19th October 2017

Dear Diane,

**Scheme Name: St Johns Abingdon Limited Pension Scheme**

**Your Reference: SM93321438**

**Member Name: Paul Beauchamp**

The above-named member wishes to transfer their pension held with you into the above-named pension scheme that we administer.

Please find enclosed the completed New pension provider section of the Transfer Out Forms as requested. The PSTR number is 00821745RZ. We have already provided you with all of the supporting documentation for this scheme showing the member’s eligibility to be a member Trustee, and evidencing his statutory right to transfer into this Scheme. If you do require anything further, please email to request this to avoid further delays to the transfer.

The transfer value should be paid to the scheme bank account details provided below. I can confirm that we are happy to accept the transfer.

Metro Bank

Account Number 19273075

Sort Code 23-05-80

Account Name St Johns Abingdon Limited Pension Scheme

If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving confirmation that the transfer has completed.

Yours sincerely

***Emma Dane***

***Senior Pensions Administrator***