

4/4/11

# Mattioli Woods

PENSION CONSULTANCY PENSION ADMINISTRATION PENSION INVESTMENT  
MW HOUSE 1 PENMAN WAY GROVE PARK ENDERBY LEICESTER LE19 1SY  
TEL 0116 240 8700 FAX 0116 240 8701  
E-mail: pensions@mattioli-woods.com

Mark Miserotti  
Pension Practitioner.com  
Daws House  
33-35 Daws Lane  
London NW7 4SD

This Scheme transferred  
to yourselves last year.  
Can you please ensure  
that you inform the  
I.C.O that you now  
deal with this  
Scheme.

MATTIOLI WOODS plc

Registered in England Number 3140521 Authorised and Regulated by the Financial Services Authority

SARAH ALLSOPP - ACCOUNT MANAGER  
C/O MW HOUSE  
1 PENMAN WAY  
GROVE PARK  
ENDERBY  
LEICESTER  
LE19 1SY



30 March 2011

**Data Controller Name:** THE TRUSTEES OF STAFFORDSHIRE BUSINESS SYSTEMS  
EXECUTIVE PENSION SCHEME

**Registration Number:** Z9773497

**Date Expired:** 18 February 2011

**For the attention of:** SARAH ALLSOPP - ACCOUNT MANAGER

**Notification Under The Data Protection Act 1998 - Expired Entry**

Our records indicate the above notification has not been renewed under the Data Protection Act 1998. Please respond to this letter with one of the following actions:

- If this is an oversight and notification is still required you should return the notification fee, together with the attached form. Please note that the renewal will commence from the original date that the notification was due to expire.

On 1 October 2009, the Ministry of Justice introduced tiered fees. A data controller now has to determine which tier it falls within and hence, the fee they are required to pay. Details regarding this change can be found in the enclosed leaflet.

- If the notification is not required you should complete the attached form requesting removal of the registration.
- If you are uncertain if notification is still required you should contact our Notification helpline on 01625 545740 for further guidance.

Please ignore this letter if you have recently submitted a renewal fee or requested removal of this entry.

**NOTIFICATION DEPARTMENT**

**Notification Under The Data Protection Act 1998**

**Expired Entry – Reminder**

**Registration Number:** Z9773497

**Date Expired:** 18 February 2011

**Data Controller Name:** THE TRUSTEES OF STAFFORDSHIRE BUSINESS SYSTEMS  
EXECUTIVE PENSION SCHEME

*Please tick as appropriate*

- Please renew my register entry; I have read the enclosed leaflet and determined that the data controller is in:  
Tier 1 – £35.00 (VAT nil) ☐  
Tier 2 – £500.00 (VAT nil) ☐  
and have enclosed a cheque made payable to the 'Information Commissioner', for the relevant amount.
- The data controller named above is no longer required to notify under the Data Protection Act 1998; I wish to have the entry removed from the register. ☐
- I have made a new application and the registration number is \_\_\_\_\_

If the contact name and/or address details shown on the covering letter are incorrect please amend them in the space below.

**New Contact Details (please print)**

**Contact Name:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please include your  
postcode

**Postcode:** \_\_\_\_\_

**Declaration**

To the best of my knowledge and belief, the particulars given above are correct. I confirm that I am / I am authorised to act on behalf of [delete as appropriate] the Data Controller. I am aware that if false information is provided in a notification, this may be an offence under section 5 of the Perjury Act 1911, Article 10 of the Perjury (Northern Ireland) Order 1979 (SI 1979/1714 (NI 19)) or section 44(2) of the Criminal Law (Consolidation) (Scotland) Act 1995 (as applicable).

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Tel. No.** \_\_\_\_\_ **Date:** \_\_\_\_\_

Registration Number: **Z9773497**

**Please Return to:**  
Non>Returns Team

Notification Department, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF  
t: 01625 545740 f: 01625 545748 e: notification@ico.gsi.gov.uk w: ico.gov.uk