Mrs Clare Wilcox

Head of KYC and Account Opening Eastern

Barclays Bank

2 22-24 Upper Marlborough Road

St Albans

AL1 3AL

7th January 2016

Dear Mrs Wilcox,

Request to open a designated account for:-

 **Stephen Ward Photography Directors Pension Scheme**

Please open a current for the above name SSAS.

The scheme is UK HMRC approved with the registration number: 00294759RM.

I enclose the following documents:

* Barclays SSAS Application Form
* Trust Customer Agreement
* Certified copy of the Administration Agreement
* Signature list for 3110950 t/a Cranfords
* HMRC Notification of Registration

Any interest should be paid on a gross basis into the pension scheme bank account.

Please disregard the son, Gregory Wards signature as he will be joining the scheme at a later date. We will complete

a new mandate in due course.

Should you have any queries please do not hesitate to contact a member of the SSAS team on 0844 410 0037.

Yours sincerely

***Sarah Flaherty***

***Administrator***