



AMPS
ASSOCIATION OF
MEMBER SELECTED
PENSION SCHEMES

NS&I
Glasgow
G58 1SB

1st March 2017

Dear Sirs

Stephen Ward Photography Directors Pension Scheme
Ref: G26114580 – Acc: 2144280784

Please find enclosed an instruction to cash in Income Bonds from the Trustees on behalf of the above named Pension Scheme.

Please arrange for the Sale instruction to be processed at your earliest convenience and for the funds to be returned to the account detailed on the form and that you also hold on file. These details are confirmed on the enclosed form for your convenience.

Should you have any queries, please do not hesitate to contact a member of the SSAS Team on: 0844 410 0037.

Yours sincerely



Emma Dane
Senior Pensions Administrator



T: 0844 410 0037 F: 0844 410 0038 E: admin@cranfords.biz W: www.cranfords.biz



'Cranfords' is the trading style of 3110950 Ltd.(No. 3110950). The company is a wholly owned subsidiary of Pensionology.uk Ltd which is authorised and regulated by the Financial Conduct Authority under number 315328. Both companies are registered in England at 1 Knutsford Business Park, Knutsford, Cheshire, WA16 8ZR

instructions to cash in Income Bonds



Please read these notes before you fill in the form.

- You can cash in all or part of your Income Bond with no notice and no penalty.
- If cashing in part of your investment, the minimum amount that can be cashed in is £500, and at least £500 must remain invested in your holding. We'll send you a new transaction record for any remaining balance.
- If your completed form reaches us shortly before an interest payment date, you may receive some overpayment of interest. If so, we will adjust the amount of your following interest payment or your repayment to take account of this.

Please remember to sign and date your form.

Please write in **BLACK CAPITAL LETTERS** inside the boxes. This helps us process your form faster.

1 how much to cash in customer/account number **21 4428 0784** all* or £ **35,000 00** p

*Please note this will close your account.

2a your details
We will send the correspondence to this address.

title **MR + MRS** surname **WARD**
forenames in full **STEPHEN + SANDRA**
address **THE RED HOUSE**
WATER LANE, HOLLINGWORTH, CHESHIRE
postcode **SK14 8HT** tel no **07887876163**
nationality **BRITISH.**

2b your previous address address **N/A.**
Only complete this section if you have lived at the above address for less than three months. postcode

3 your nominated bank or building society account details
Any withdrawals will be paid into your nominated account.

your bank/building society **ALLIED IRISH BANK (GB).**
branch **MANCHESTER, M1 4DZ**
name in which account held **STEPHEN WARD PHOTOGRAPHY DIRECTOR PENSION SCHEME**
your account no **04690077** sort code **23-83-96**
bank reference or building society roll no (if applicable)

We'll use the nominated account on our records if you've already given us your account details. (If you want to change your nominated account, you'll need to use a 'change of nominated bank account' form - call us if you need one. Or, if you've registered for our online and phone service, you can change your nominated account by logging in or calling us.) If you haven't already provided your nominated account details, please do so here.

If your nominated account is an NS&I account (for example a Direct Saver), write the account number in the 'bank reference' field and complete the 'name in which account held' field. Leave the rest of this section blank.

4 signature(s) It is important that you read and understand the enclosed leaflet entitled 'How we use your information'.

If this is a joint investment all holders may need to sign. **first investor** date **01032017**

For investments in trust all trustees must sign. **first + second investor** **- S. Ward.** date **01032017**

5 what to do next

- Remember to sign and date your completed form and send to National Savings and Investments, Glasgow, G58 1SB.