instructions to cash in Income Bonds

ns&i

Please read these notes before you fill in the form.

- You can cash in all or part of your Income Bond with no notice and no penalty.
- If cashing in part of your investment, the minimum amount that can be cashed in is £500, and at least £500 must remain invested in your holding. We'll send you a new transaction record for any remaining balance.
- If your completed form reaches us shortly before an interest payment date, you may receive some overpayment of interest. If so, we will adjust the amount of your following interest payment or your repayment to take account of this.

Please remember to sign and date your form.

*Please write in **BLACK CAPITAL LETTERS** inside the boxes. This helps us process your form faster.*

1 how much to cash in

customer/account number

all* ☐ or £ ☐ p

*Please note this will close your account.

2a your details

We will send the correspondence to this address.

title

surname

forenames in full

address

postcode

tel no

nationality

2b your previous address

Only complete this section if you have lived at the above address for less than three months.

address

postcode

3 your nominated bank or building society account details

We'll use the nominated account on our records if you've already given us your account details. (If you want to change your nominated account, you'll need to use a 'change of nominated bank account' form - call us if you need one. Or, if you've registered for our online and phone service, you can change your nominated account by logging in or calling us.) ***If you haven't already provided your nominated account details, please do so here.***

Any withdrawals will be paid into your nominated account.

Please be careful when providing your bank details. If you enter the wrong details your payment might be delayed, or credited to the wrong account, and may result in a financial loss.

your bank/ building society

branch

name in which account held

your account no

sort code – –

bank reference or building society roll no *(if applicable)*

*If your nominated account is an NS&I account (for example a Direct Saver), write the account number in the '**bank reference**' field and complete the '**name in which account held**' field. Leave the rest of this section blank.*

4 signature(s)

It is important that you read and understand the section entitled '**How we use your information**' in our terms and conditions.

If this is a joint investment all holders may need to sign.

first investor — date D D M M Y Y Y Y

For investments in trust all trustees must sign.

second investor — date D D M M Y Y Y Y

5 what to do next

- Remember to sign and date your completed form and send to National Savings and Investments, Glasgow, G58 1SB.