



AMPS  
ASSOCIATION OF  
MEMBER-DIRECTED  
PENSION SCHEMES



ICO - Finance Department  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

21<sup>st</sup> June 2016

Dear Sirs,

**Stephen Ward Photography Directors Pension Scheme**

Thank you for your email dated 17<sup>th</sup> June 2016.

Please find enclosed the completed Direct Debit Mandate. I look forward to confirmation once this has been set up.

Should you have any queries please do not hesitate to contact a member of the SSAS team on 0844 410 0037.

Yours sincerely

**Emma Dane**  
**Senior Pensions Administrator**



**t: 0844 410 0037 f: 0844 410 0038 e: [admin@cranfords.biz](mailto:admin@cranfords.biz) w: [www.cranfords.biz](http://www.cranfords.biz)**



'Cranfords' is the trading style of 3110950 Ltd.(No. 3110950). The company is a wholly owned subsidiary of Pensionology.uk Ltd which is authorised and regulated by the Financial Conduct Authority under number 315328. Both companies are registered in England at 1 Knutsford Business Park, Knutsford.

## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Data Protection Registration Department  
PO Box 66  
WILMSLOW  
Cheshire  
SK9 5AF

Originator's Identification Number

8 0 8 6 3 4

FOR INFORMATION COMMISSIONER'S  
OFFICE OFFICIAL USE ONLY  
This is not part of the Instruction to your Bank or Building Society

Name(s) of Account Holder(s)

STEPHEN WARD PHOTOGRAPHY  
DIRECTORS PENSION SCHEME

Branch Sort Code

2 0 5 7 4 4

Bank/Building Society account number

8 3 7 4 2 4 9 0

Name and full postal address of your Bank or Building Society

To The Manager Bank/Building Society  
BARCLAYS  
Address  
22-24 UPPER MARLBOROUGH  
ROAD, ST ALBANS  
Postcode  
AL1 3AL

Registration reference: **A1075827**

### Instruction to your Bank or Building Society

Please pay the Information Commissioner Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Information Commissioner and, if so details will be passed electronically to my Bank/Building Society.

Signature(s)

T Haynes

TONI HAYNES

Telephone Number

0844 410 0037

Date

21 JUNE 2016

Bank or Building Societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the payer

## The Direct Debit Guarantee



This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits

- If there are any changes to the amount, date or frequency of your Direct Debit the Information Commissioner will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Information Commissioner to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the Information Commissioner or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when the Information Commissioner asks you to
- You can cancel a Direct Debit at any time by simply contacting to your bank or building society. Written confirmation may be required. Please also notify us.