Emma Potenza

EDS Retirement Plan

EDS Pensions Administration

Sutherland House

Russell Way

Crawley

RH10 1UH

**By First Class Recorded Delivery**

 18 February 2015

Dear Ms. Potenza,

**Name: Mr. William Hugh Murray**

**National Insurance Number: NS774767A**

**Date of Birth: 06-Mar-1970**

**Policy Number: 3834651**

I am writing in reference to your letter dated 17 February 2015 were you have requested more information in order to progress the transfer.

Please find enclosed a copy of a utility bill dated within the last 6 months and a copy of Mr. Murray’s passport.

The transfer payment should be made by **BACS** to the following account details:-

**Name of Bank: Metro Bank**

**Account Name: TJM Retirement Plan**

**Account Number: 16072079**

**Sort Code: 23-05-80**

**Reference: Transfer policy 8254814**

We confirm that we are a co-signatory to above account and the Trustees are unable to move any funds without our authority. This therefore protects the fund completely against any risks of pension liberation.

If you require any further documentation to be completed in order that the transfer can be concluded, please advise me accordingly.

Thank you in advance of your assistance

Yours faithfully

Gina Reidy

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