

Standard Life Administration Unit

Rowanmoor Pensions Rowanmoor House 46-50 Castle Street SALISBURY SP1 3TS

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Strictly Private & Confidential

Mr & Mrs Carson URB Marbella Club Golf Resort Casa Morisca 7.9 Corona Borealis Benahavis 29679 SPAIN

19 April 2012

Our ref

20/7076/SSASSTL1/SJH/NCH - Please quote this reference in any reply

Direct dial

08445 440601

Dear Mr & Mrs Carson

Taipan Retirement Benefit Scheme H56581

Please find enclosed a copy of a letter we have received from Artemis following your request to change the correspondence on the investment. Although we have already sent our separate authority they require an instruction signed by all parties on the account. They also require 2 further forms to be completed and signed so that they can update their records with your current registered address.

Whilst this appears to be duplicating the information we have all already provided, I would be grateful if you could arrange to sign the enclosed instruction and two changes of address forms and return them to me at your earliest convenience. I will then arrange for them to be signed on behalf of Standard Life Trustee Company Limited and forwarded on to Artemis.

Thank you for your assistance, if you have any queries please give me or Steve Harding a call on 08445 440601

Yours sincerely

Natasha Harland (Mrs)

NCI Carland

SSAS Administration Department

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