

040010:00002125:001

Tech Step Limited  
c/o Pension Practitioner .Com  
Daws House  
33-35 Daws Lane  
London  
United Kingdom  
NW7 4SD

Issued by  
HMRC  
DMB 601  
BX5 5AB

Phone number 0300 200 3854  
Charge reference XRR00000114480  
Customer reference XA0112052  
Only use this reference if  
you phone or write to us  
Date of issue 06/04/2016

## Payment Reminder

Description of Charge	Period of Charge	Amount payable
PENALTY FOR FAILURE TO SUBMIT PENSION SCHEME RETURN	31/01/2016	£ 100.00
Interest accrued to date (where applicable)		£ 0.00
<b>Total amount due</b>		<b>£ 100.00</b>

The amount shown is seriously overdue. This payment reminder is to warn you that unless you pay the full amount within the next 7 days, recovery proceedings will begin.

You may have to pay the cost of the legal proceedings as well as the amount outstanding. If you haven't paid in full within the last few days, please make the payment now. Where applicable, interest will be charged if payment is made late.

Notes on how to pay are shown overleaf.

▼ If you need to use the payslip, please detach here ▼

**SAFE PR3** HMRC 10/08



**Trans  
cash**

**Payslip**



**bank giro credit**



**ABC**

158  
24

Reference

XRR00000114480

Credit account number

225 0357

Amount due  
(no fee payable at PO counter)

£ 100.00

CHEQUE ACCEPTABLE

For official use

Tech Step Limited

Signature \_\_\_\_\_ Date \_\_\_\_\_

25-03-57

Barclays Bank Plc  
Automated Bulk Credit Clearing  
HM Revenue and Customs  
Account number 63464695  
11-47

CASH		
CHEQUE		
£		

For official use

PR3

HMRC 07/15

Please do not fold this payslip or write or mark below this line

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## Paying HMRC

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### Secure and efficient ways to pay

Make sure you pay us by the deadline.

#### Direct Debit

To set up a Direct Debit payment, go to [www.gov.uk/pay-tax-direct-debit](http://www.gov.uk/pay-tax-direct-debit) and follow the instructions.

#### Bank details for online or telephone banking, CHAPS, Bacs

You can make a transfer from your bank account by Faster Payments, CHAPS or Bacs. Use sort code 08-32-10, account number 12001020 and account name 'HMRC Shipley'.

Your payment reference is XRR00000114480.

#### By debit or credit card online

Go to [www.gov.uk/pay-tax-debit-credit-card](http://www.gov.uk/pay-tax-debit-credit-card) and follow the instructions.

#### At your bank or building society

Take your payslip to your branch and pay by cash or cheque.

Make cheques payable to 'HM Revenue and Customs only' followed by your payment reference XRR00000114480.

#### At the Post Office

Take your payslip to any participating Post Office and pay by debit card, cash or cheque made payable to 'Post Office Ltd'.

### Other ways to pay

#### By cheque through the post

Make your cheque payable to 'HM Revenue and Customs only' followed by your payment reference XRR00000114480.

Send your payslip and cheque to:

HM Revenue and Customs

Direct

BX5 5BD

Don't fold either the payslip or the cheque or fasten them together.

### Payment questions?

For further payment information, go to [www.gov.uk/dealing-with-hmrc/paying-hmrc](http://www.gov.uk/dealing-with-hmrc/paying-hmrc)

Or phone us on 0300 200 3854 about paying HMRC.