

**MINUTES  
OF THE TRUSTEE MEETING OF THE  
ABBEYCOLOR SELF-ADMINISTERED PENSION FUND**

**BL/0063**

Date of Meeting	-	21 February 2018 @ 10 am	
Location	-	9 Parrys Close, Bayston Hill, Shrewsbury	
Present	-	Mrs J Madin -	Member/Trustee
		Mr S Madin -	Member/Trustee
		Mr G Madin -	Member/Trustee
		Mr T Smith -	Rowanmoor Executive Pensions Limited

**Introduction**

TS opened the meeting advising that he had attended the previous trustee meeting two years earlier. SM wanted to discuss death benefits and was also considering taking benefits himself.

**Death Benefits**

TS advised that the payment of death benefits is at the discretion of the trustees. The member can indicate how they would like death benefits to be paid and to whom. However, it was important that the trustees had discretion concerning the payment of death benefits in order to ensure death benefits are paid free from inheritance tax. The scheme is written under trust and is outside the member's estate.

When a member dies, there are two options the trustees can consider when dealing with residual funds. Residual funds can be paid out as a lump sum or funds can be used to provide a pension to nominated individuals. Death benefits can be paid to a wide range of beneficiaries, including children and grandchildren. However, a death benefit nomination or expression of wish form should be completed in order to ensure a pension can be paid to individuals that are not considered dependants of the member. Children aged 23 or over would not be considered dependants for example.

If a member dies before age 75, a lump sum payment will be paid tax free subject to the lifetime allowance in certain circumstances as long as the lump sum is paid within two years of the scheme administrator being notified of the member's death. If a pension is to be paid to nominated beneficiaries this pension should be designated to each nominated person within two years of the notification of the member's death in order to ensure pension payments are paid tax free. The lifetime allowance is the maximum pension fund a member can accrue without taxation charges applying when the member takes benefits. The lifetime allowance is currently £1 million.