



Telephone: 0800 634 4862 Fax: 020 8711 2522 Email: info@pensionpractitioner.com www.pensionpractitioner.com

The Giorgiana SSAS
Puzzle Services Limited
30 St Andrews Road
Bedford
MK40 2LW

12 July 2013

Dear Sirs,

Second Reminder - Invoice Number: 1786

Please find enclosed our invoice for pension scheme administration services dated 21 May 2013.

As the invoice remains outstanding beyond our 14 day settlement terms immediate payment is now required.

This invoice must now be settled by return.

If you have any questions regarding this, please contact the consultant for your scheme.

Thank you for your assistance.

Yours faithfully

A handwritten signature in black ink, appearing to be 'V. [unclear]', written over the typed name.

Accounts Dept
For Pension Practitioner .Com

Enc

Bill To:

DATE _____

Item	Description	Amount
Pension Administration Services	Annual renewal for pension administration services to the Trustees for the period 16 May 2013 to 15 May 2014	735.00

Sub Total: 735.00

VAT (20%):	147.00
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Total: £882.00

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc
Branch: St Johns Wood and Swiss Cottage
Account Name: Pension Practitioner .Com
Account Number: 73698947
Sort Code: 20-74-63