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The Ideal Window Solutions SSAS
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22nd September 2015

Dear Christopher, Thomas, Amanda and Bradley,

I am pleased to advise you that the team at Pension Practitioner have partnered in the set-up of an automatic enrolment scheme called My Workplace Pension to help navigate companies such as yours, through the minefield of what is automatic enrolment.

As you may know every employer with at least one member of staff and who meets certain criteria must provide a workplace pension scheme. It is called automatic enrolment because it is automatic for your staff but it is not automatic for you.

We have been working hard to find ways to lighten your load on this new legal requirement and understand what you need to do to get ready. We can now offer this scheme to your business and deliver all the initial and on-going support you will need. As a valued Pension Practitioner client, we can provide the My Workplace Pension Scheme to you with a significant discount.

Assuming that you have 'eligible jobholders' a number of your employees could be automatically enrolled and others will need to be enrolled if they request it. We will give you guidance on this.

Crucially, we have created our scheme based on an in-depth understanding of the compliance and processes required from The Pensions Regulator (TPR) and the Department for Work and Pensions (DWP) on what a high-quality automatic enrolment scheme should do. With My Workplace Pension you can confidently comply with the regulations using a scheme that embodies 'best practice' for you and your employees. It will also be an accredited scheme.

If your staging date is less than 18 months away you can register your interest now with us by visiting: myworkplacepension.com/register-your-interest. Once you register a member of our team will contact you to explain all you need and you can be confident that we will take care of everything moving forward.

If you would like to speak with one of our team members on auto-enrolment in the meantime we would be more than happy to help you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gavin McCloskey'.

Gavin McCloskey
For Pension Practitioner .Com
p.p.

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