

Mr Nigel Hill
Trustee
The Leadership Factor Limited Directors Retirement Plan
Taylor Hill Mill
Huddersfield
HD4 6JA

Date : 30 May 2023

Dear Mr Hill,

I am a registered scheme administrator with HM Revenue & Customs and also am a protection advisor with Stratagem Financial Planning Limited, which is authorised and regulated by the FCA.

I have been requested by Gavin to provide confirmation of certain documents which apply to your scheme. I am able to undertake certification of documents that meet the FCA requirements and those needed for bank instruments as evidence of originality under my regulatory status.

I confirm that the attached model scheme rules which are adopted for the scheme under a trust instrument known as a Deed of Amendment dated 15 August 2011 represents a true copy of the scheme rules which your benefits are subject to.

RC Administration Limited is a partner member of the Retirement Capital platform, which hosts and manages over 1500 member trustees and works alongside other partner firms in the delivery of SSAS administration across a number of business lines.

I trust that the attached is sufficient for your requirements.

Yours sincerely



David Nicklin
Director