

Our ref SSAS/SJB/20800J

Mr Bob Bradshaw  
TAG Wealth Management IFA  
Riverdale  
89 Graham Road  
Sheffield  
S10 3GP

23 April 2009

Dear Mr Bradshaw

**Northern Bus Retirement Benefits Scheme**  
**20800J**

Thank you for your letter dated 17 April 2009 enclosing the original letter of authority and the letter from Mr Roberts.

I can confirm that we have amended our records to reflect that Mr Roberts is no longer a Managing Trustee of the scheme and that you are now the servicing agents.

I enclose a discharge form for completion and return and note that the scheme is to be transferred to Hornbuckle Mitchell. Please advise whether the scheme benefits will actually be transferred to Hornbuckle Mitchell or whether Hornbuckle Mitchell are to be appointed as the Independent Trustee. If the latter option is chosen, we will require a copy of the deed appointing them as Trustee for our records

Please note that as Mr Roberts has resigned as a Trustee, there leaves only one Trustee for the scheme which is not an ideal situation. We would strongly recommend that another Trustee is appointed as if the sole member/Trustee should die before benefits are discharged, payment of benefits may be delayed. Money laundering will be required if a new Trustee is appointed.

I look forward to receiving the completed discharge shortly. If you have any queries, please contact me.

Yours sincerely

Miss Sarah Billington  
SSAS Administration