

Register of data controllers

Entry details

Organisation name : The Trustees of the THE OPENSOFT SSAS

Registration reference : ZA120137

Date registered : 1 June 2015

Registration expires : 31 May 2016

Organisation address

KNARESBOROUGH TECHNOLOGY PARK
MANSE LANE
KNARESBOROUGH
HG5 8LF, UNITED KINGDOM

Nature of work description

Nature of work - Trustees of a Pension Scheme

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information as trustees of pension funds to enable us to administer a funded pension or superannuation scheme.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- goods and services

- lifestyle and social circumstances
- financial details
- employment details

We also process sensitive classes of information that may include physical or mental health details.

Who the information is processed about

We process personal information about:

- customers and clients
- trustees
- members and beneficiaries
- employers and employees of other organisations

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- claimants, beneficiaries, assignees and payees
- pension schemes with which the person whose personal information we are processing has an association
- trade and business associates and professional advisers
- healthcare, social and welfare organisations
- financial organisations and advisers
- central and local government
- service providers
- ombudsmen and regulatory authorities
- suppliers
- family, associates or representatives of the person whose personal data we are processing
- current, past or prospective employers

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.