

ADMINISTRATOR  
PENSION PRACTITIONER.COM  
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LONDON  
NW7 4SD

24

07 January 2013

**Data Controller Name:** TRUSTEES OF THE WISDOM PENSION FUND

**Registration Number:** Z6314303

**Date Expired:** 17 October 2012

**For the attention of:** ADMINISTRATOR

**Notification Under The Data Protection Act 1998 – Expired Entry**

Our records indicate the above notification has not been renewed under the Data Protection Act 1998. A renewal notice was sent to you on 5 September 2012. A reminder was subsequently sent on 26 November 2012 however we still do not appear to have received a reply. If you have not already done so, please respond to this letter immediately with one of the following actions:

- If this is an oversight and notification is still required you should return the relevant notification fee, together with the attached form. Please note renewal will commence from the original date the notification was due to expire.

On 1 October 2009, the Ministry of Justice introduced tiered fees. A data controller now has to determine which tier it falls within and hence, the fee they are required to pay. Details regarding this change can be found in the enclosed leaflet.

- If the notification is not required you should complete the attached form requesting removal of the registration.
- If you are uncertain if notification is still required you should contact our Notification helpline on 01625 545740 for further guidance.

If we do not receive a response to this letter within 21 days your details may be passed on to our Investigations Team.

**The Data Protection Act 1998 requires every data controller who is processing personal data to notify unless they are exempt. Failure to notify is a criminal offence under Section 17(1) of the Data Protection Act 1998.**

**NOTIFICATION DEPARTMENT**

**Notification Under The Data Protection Act 1998**

**Expired Entry – Re-Reminder**

**Registration Number:** Z6314303

**Date Expired:** 17 October 2012

**Data Controller Name:** TRUSTEES OF THE WISDOM PENSION FUND

Please tick as appropriate

- Please renew my register entry; I have read the enclosed leaflet and determined that the data controller is in:  
Tier 1 – £35.00 (VAT nil) ☐  
Tier 2 – £500.00 (VAT nil) ☐  
and have enclosed a cheque made payable to the 'Information Commissioner', for the relevant amount.
- The data controller named above is no longer required to notify under the Data Protection Act 1998; I wish to have the entry removed from the register. ☐
- I have made a new application and the registration number is \_\_\_\_\_

If the contact name and/or address details shown on the covering letter are incorrect please amend them in the space below.

**New Contact Details** (please print)

**Contact Name:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

Please include your  
postcode

**Postcode:** \_\_\_\_\_

**Declaration**

To the best of my knowledge and belief, the particulars given above are correct. I confirm that I am / I am authorised to act on behalf of [delete as appropriate] the Data Controller. I am aware that if false information is provided in a notification, this may be an offence under section 5 of the Perjury Act 1911, Article 10 of the Perjury (Northern Ireland) Order 1979 (SI 1979/1714 (NI 19)) or section 44(2) of the Criminal Law (Consolidation) (Scotland) Act 1995 (as applicable).

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Tel. No.** \_\_\_\_\_ **Date:** \_\_\_\_\_

Registration Number: **Z6314303**

**Please Return to:**  
Non-Returns Team

Notification Department, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF  
t: 01625 545740 f: 01625 545748 e: notification@ico.gsi.gov.uk w: ico.gov.uk