

**Borrower Details: Boon and Potter (UK) Limited**

**and**

**Lender Details: Trustees of the Tookman SSAS**

**Date:** 8<sup>TH</sup> JUNE 2011.

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**Date**

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## **Secured loan agreement**

This agreement is dated:

It is made between

The "Lender"

Of

The Trustees of the Tookman SSAS

Daws House, 33-35 Daws Lane, London, NW7 4SD

and

The "Borrower"

of

Boon and Potter (UK) Limited (Company No. 07585511)

6-8 Bridge Street, Wisbech, Cambridgeshire, PE13 1AF

## **Background**

The purpose of this agreement is to set out the contractual terms under which the Lender will lend and the Borrower will borrow the sum of the Loan and matters relating to the security which the Borrower gives for the loan.

## **Charging Provision**

The Borrower charges to the Lender by way of a floating legal charge the assets set out in Schedule 2 of this agreement with payment or discharge of all money and other obligations and liabilities agreed to be paid or discharged by the Borrower under this Loan Agreement.

**The terms of this Agreement are:**

### **1 Definitions that apply to this agreement:**

"Advance"

means a part of the Loan drawn down by the Borrower at his request.

"Basic rate"

means Interest at the rate of 1% per cent above the average of bank base rate per year, which as at the date of this loan agreement means 0.5%.

"Financial Information"

means all information relating to the financial affairs of the Borrower, copies of all of which have been furnished to the Lender.

"Higher Rate"

means a rate of interest 1% per cent higher than the Basic Rate.

**"Interest Date"** means the date in each year when interest and capital is payable.

**"Loan"** means the total amount of money lent now or at any later date than today, the amount outstanding as due from the Borrower to the Lender whether of capital or interest.

**"Security"** means the items set out in Schedule 1 or any one or more of them.

The terms "Lender" and "Borrower" include in the case of a corporation, any associated or subsidiary company.

## **2 Amount of the Loan**

The Loan is in the sum of £75,000 or such greater sum as shall in fact have been lent by the Lender to the Borrower at any time this agreement subsists, or such lesser sum as shall be outstanding after part repayment has been made.

## **3 Advances**

The Loan shall be drawn down in two amounts of £50,000.00 on 08 June 2011 and of £25,000.00 on .....

## **4 Repayment conditions**

The Loan shall be repaid in accordance with the provisions set out in Schedule 2. Or at an earlier date if in the opinion of the trustees the Company is unable to meet the conditions of the loan agreement.

## **5 Interest payable**

5.1 Interest at the Basic Rate shall be paid on the Loan

5.2 Interest shall be calculated daily and cumulated monthly

5.3 Interest shall be paid on the Interest Date.

## **6 Early repayment of part**

The Borrower may repay all or part of the Loan before the due date for repayment provided

that not less than one month's written notice is given by the Borrower to the Lender specifying the amount proposed to be prepaid. This notice then binds the Borrower to make that payment on the date he has specified.

## **7 Method of payment**

All payments due to the Lender of both capital and interest shall be paid in pounds sterling by bankers order into such account and bank within the United Kingdom as the Lender may from time to time in writing notify.

## **8 No change to capital structure**

Until the Loan is repaid in full the Borrower:

- 8.1 shall not make without the prior written approval of the Lender any issue by way of capitalisation of profits or reserves;

## **9 Borrower's warranties**

The Borrower represents and warrants that:

- 9.1 It is authorised to enter into this agreement;
- 9.2 every subsidiary and associated company is authorised to accept the liabilities set out in this agreement as if it was a party;
- 9.3 the execution of this agreement, the borrowing, and the performance by the Borrower of his obligations are fully within the Borrower's legal authority, are not in breach of the articles of association of the Borrower, and do not and will not contravene or be in conflict with any provision of law or of any agreement binding upon the Borrower.
- 9.4 the Financial Information fairly represents the financial state of the Borrower at the date of this agreement knowing that the Lender has relied on it in granting the Loan;
- 9.5 the Financial Information has been prepared in conformity with generally accepted accounting principles applied on a basis consistent with that of preceding financial years, and that since its date there has been no material change in the financial condition or operations of the Borrower.
- 9.6 the Borrower has no undisclosed contingent obligations;
- 9.7 there are no material, unrealised or anticipated losses from any present commitment of the Borrower;

- 9.8 the Borrower will advise the Lender of material adverse changes which occur at any time prior to the date of final payment;
- 9.9 no litigation, arbitration proceedings or governmental proceedings are pending or threatened against the Borrower which would, if adversely determined, materially adversely affect the financial condition of the Borrower or the Company or any Subsidiary;
- 9.10 none of the assets of the Borrower is subject to any lien, except:
- 9.10.1 for current taxes not yet paid or taxes being contested in good faith and by appropriate proceedings; mechanics', suppliers' or similar liens arising in the ordinary course of business for sums not past due;
- 9.10.2 those in favor of the Lender;
- 9.11 the Borrower has filed all tax returns, if any, which are required to be filed, and has paid all taxes which have become due;
- 9.12 the proceeds of the Loan will be used solely for the purchase of supplies to meet contracts awarded to the Company;
- 9.13 the Security is owned by the Borrower with no charge to any other person, is in good condition and well maintained;
- 9.14 the security is located at 6-8 Bridge Street, Wisbech, Cambridgeshire, PE13 1AF.
- 9.15 he will protect the Security from theft or robbery and continue to maintain it in good condition.

## **10 Event of Default**

An "event of default" occurs when:

- 10.1 the Borrower fails to pay in full and on the due date for payment any sum due and remains in default for 28 days after the Lender by notice to the Borrower has demanded immediate payment; or
- 10.2 a petition is presented for an order for the bankruptcy of the Borrower; or
- 10.3 the Security is dealt with by the Borrower in a manner which is illegal or outside the scope of this agreement; or
- 10.4 in the opinion of the Lender, any representation or warranty made by the Borrower is found to be incorrect; or

10.5 If the Borrower is a company:

10.5.1 a receiver is appointed to the Borrower; or notice is given of an Extraordinary General Meeting to resolve to wind up the Borrower; or

10.5.2 a petition is presented for the winding up of the Borrower other than for the purposes of amalgamation or reconstruction.

## **11 Notice of default**

11.1 Where an event of default has occurred the Lender may issue a notice of default. When the Lender does so, the whole amount of the Loan then outstanding and any unpaid interest immediately fall due for payment.

11.2 From the date when the Lender issues a notice of default, the rate of interest on the loan and on any unpaid interest shall be the Higher Rate and such interest shall be cumulated and calculated monthly.

11.3 Each Event of Default stands on its own, independently from any other Event of Default and shall not be limited by another Event of Default.

11.4 When an event of default happens, the Lender may serve on the Borrower a notice specifying the default and may forthwith take possession of the Security.

11.5 Loss of the Security or any part of it shall be treated as an Event of Default.

11.6 Notwithstanding anything in this agreement to the contrary, if the Lender fails to serve a notice of default within one month of becoming aware of his right to do so, he may not subsequently serve such a notice for the same Event of Default.

11.7 If loss or damage occurs which does not amount to a total loss, the Borrower shall immediately notify the Lender. The Lender may then choose either that the Borrower shall immediately make up the value of the Security by the addition of further Security goods, or that this agreement be terminated.

## **12 Consequences of Termination**

At any time after issue of a valid notice of default by the Lender:

12.1 the Lender may take possession of the Security wherever it may be, whereupon the Borrower has no further interest in the Security, but only in the proceeds of sale, if in excess of the sum of all sums due to the Lender and the Borrower hereby irrevocably agrees:

- 12.1.1 that the Security may remain on his land for a period of 60 days from the date of service of the notice of default;
  - 12.1.2 that he will use his best endeavours to prevent mishap, theft or damage to the Security, but his responsibility does not extend to maintaining, insuring or cleaning the Security;
  - 12.1.3 that the Lender may come on the land of the Borrower to do such things as he shall wish with or to the Security;
  - 12.1.4 that such other people as the Lender may reasonably require, shall come on the land to see, inspect, deal with or otherwise deal with the Security with the permission of the Lender;
- 12.2 the Borrower shall pay to the Lender:
- 12.2.1 all money due at any time under this agreement;
  - 12.2.2 damages for any breach of this agreement;
  - 12.2.3 all expenses and costs incurred by the Lender in retaking possession of and selling or attempting to sell the Security and/or enforcing its rights under this Agreement, after deduction of the net residual value of the Security.
- 12.3 When at any time, the Lender is entitled to sell the Security, he may sell it from whatever location it then occupies or from some other location, to which he may remove it.
- 12.4 When at any time, the Lender is entitled to sell the Security, he may prepare the Security for sale in such a way as he wishes.
- 12.5 When at any time, the Lender is entitled to sell the Security and does sell it for a sum which exceeds the total sums due to him from the Borrower, then the balance of the realisation in excess of the Loan and other sums due by the Borrower, shall be paid immediately to the Borrower.

## **13 Assignment**

- 13.1 This Agreement shall be binding upon any successors, permitted assigns and transferees of either party, but the Borrower shall not assign or transfer any of its rights or obligations without the previous written consent of the Lender.
- 13.2 The Lender may assign its rights obligations to any other person without consent of the Borrower.
- 13.3 The Lender may disclose to a potential assignee who may propose enter into contractual relations with the Lender, such information about the Borrower as the Lender shall consider appropriate.
- 13.4



#### **14 Promise to provide information**

Until all obligations of the Borrower under this agreement have been performed in full and the Loan has been repaid, the Borrower agrees that, unless at any time the Lender shall otherwise expressly consent in writing, he will furnish to the Lender:

- 14.1 on or before 30 September of each year, a copy of the annual unaudited accounts of the Company (including at least a balance sheet as of the then preceding year and a statement of earnings for the twelve months then ended) prepared on a consolidated basis and in conformity with generally accepted accounting principles, duly certified by an independent and professionally qualified accountant;
- 14.2 from time to time a written report of any changes in the list of the Subsidiaries of the Company;
- 14.3 from time to time such other information concerning the Borrower as the Lender may reasonably request.

#### **15 Contract is divisible**

Each sub paragraph in this agreement is independent and severable from each other paragraph and therefore separately enforceable. If any restriction is unenforceable for any reason but would be enforceable if part of the wording were deleted, it will apply with such deletions as may be necessary to make it valid and enforceable.

#### **16 Notices and service**

- 16.1 Any notice or other information required or authorised by this agreement to be given by either party to the other may be given by hand or sent by first class pre-paid post, or electronic means to the other party at the address last provided for that type of communication.
- 16.2 Any notice or other information given by post shall be deemed to have been given on the second day after it was posted; and proof that the envelope containing any such notice or information was properly addressed, pre-paid and posted, or that it has not been so returned to the sender, shall be sufficient evidence that it has been duly given.
- 16.3 Any notice or other information sent by electronic means, shall be deemed to have been duly sent on the date of transmission.
- 16.4 Service of any legal proceedings concerning or arising out of this agreement shall be

effected by causing the same to be delivered to the party to be served at his main place of business or his registered office, or to such other address as may from time to time be notified in writing by the party concerned.

**17 Headings**

The headings in this document are for reference only.

**18 Dispute Resolution**

In the event of a dispute arising out of this agreement the parties undertake to attempt to settle it through professional mediation before commencing litigation.


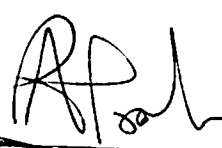

**19 Waiver**

The failure by either party to enforce at any time or for any period any one or more of the terms or conditions of this Contract shall not be a waiver of them or of the right at any time subsequently to enforce all terms and conditions of this Contract.

**20 Jurisdiction**

This Contract shall be interpreted according to the Laws of England and the parties agree to submit to the exclusive jurisdiction of the English courts.

Signed by the Trustees  
of the Tookman SSAS

    
MR. O. TOOKMAN      MRS. A.C. TOOKMAN  
MR. P.A. TOOKMAN,

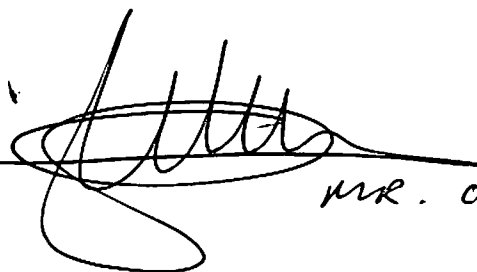
Witness

signature: 

name: P. AITKEN

address: 28 FLEET RD  
FLEET  
HOLBEACH  
PE12 5LA

Signed by Director  
of Boon and Potter (UK) Limited



MR. O. TOOKMAN,

Witness

signature: 

name: P. AITKEN

address: 28 FLEET ROAD  
FLEET  
HOLBEACH  
PE12 5LA

## **Schedule 1**

**The security described**

**Assets pledged as security**

- 1. Stock in hand held by the Borrower from time to time pursuant to Schedule 3 of this agreement**

**Schedule 2**

**Loan repayment provisions £50,000.00**

Payments No.	
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1	8-Jul-2011	£865.50	£803.00	£62.50
2	8-Aug-2011	£865.50	£804.00	£61.50
3	8-Sep-2011	£865.50	£805.01	£60.49
4	8-Oct-2011	£865.50	£806.02	£59.48
5	8-Nov-2011	£865.50	£807.02	£58.48
6	8-Dec-2011	£865.50	£808.03	£57.47
7	8-Jan-2012	£865.50	£809.04	£56.46
8	8-Feb-2012	£865.50	£810.05	£55.45
9	8-Mar-2012	£865.50	£811.07	£54.43
10	8-Apr-2012	£865.50	£812.08	£53.42
11	8-May-2012	£865.50	£813.09	£52.41
12	8-Jun-2012	£865.50	£814.11	£51.39
13	8-Jul-2012	£865.50	£815.13	£50.37
14	8-Aug-2012	£865.50	£816.15	£49.35
15	8-Sep-2012	£865.50	£817.17	£48.33
16	8-Oct-2012	£865.50	£818.19	£47.31
17	8-Nov-2012	£865.50	£819.21	£46.29
18	8-Dec-2012	£865.50	£820.24	£45.26
19	8-Jan-2013	£865.50	£821.26	£44.24
20	8-Feb-2013	£865.50	£822.29	£43.21
21	8-Mar-2013	£865.50	£823.32	£42.18
22	8-Apr-2013	£865.50	£824.34	£41.16
23	8-May-2013	£865.50	£825.37	£40.13
24	8-Jun-2013	£865.50	£826.41	£39.09
25	8-Jul-2013	£865.50	£827.44	£38.06
26	8-Aug-2013	£865.50	£828.47	£37.03
27	8-Sep-2013	£865.50	£829.51	£35.99
28	8-Oct-2013	£865.50	£830.55	£34.95
29	8-Nov-2013	£865.50	£831.58	£33.92
30	8-Dec-2013	£865.50	£832.62	£32.88
31	8-Jan-2014	£865.50	£833.66	£31.84
32	8-Feb-2014	£865.50	£834.71	£30.79
33	8-Mar-2014	£865.50	£835.75	£29.75
34	8-Apr-2014	£865.50	£836.79	£28.71
35	8-May-2014	£865.50	£837.84	£27.66
36	8-Jun-2014	£865.50	£838.89	£26.61
37	8-Jul-2014	£865.50	£839.94	£25.56
38	8-Aug-2014	£865.50	£840.99	£24.51
39	8-Sep-2014	£865.50	£842.04	£23.46
40	8-Oct-2014	£865.50	£843.09	£22.41
41	8-Nov-2014	£865.50	£844.14	£21.36
42	8-Dec-2014	£865.50	£845.20	£20.30
43	8-Jan-2015	£865.50	£846.26	£19.24
44	8-Feb-2015	£865.50	£847.31	£18.19

**Loan repayment provisions £25,000.00**

Payment No.

1	27-Jun-2011	£432.75	£401.50	£31.25
2	27-Jul-2011	£432.75	£402.00	£30.75
3	27-Aug-2011	£432.75	£402.50	£30.25
4	27-Sep-2011	£432.75	£403.01	£29.74
5	27-Oct-2011	£432.75	£403.51	£29.24
6	27-Nov-2011	£432.75	£404.02	£28.73
7	27-Dec-2011	£432.75	£404.52	£28.23
8	27-Jan-2012	£432.75	£405.03	£27.72
9	27-Feb-2012	£432.75	£405.53	£27.22
10	27-Mar-2012	£432.75	£406.04	£26.71
11	27-Apr-2012	£432.75	£406.55	£26.20
12	27-May-2012	£432.75	£407.06	£25.69
13	27-Jun-2012	£432.75	£407.56	£25.19
14	27-Jul-2012	£432.75	£408.07	£24.68
15	27-Aug-2012	£432.75	£408.58	£24.17
16	27-Sep-2012	£432.75	£409.09	£23.66
17	27-Oct-2012	£432.75	£409.61	£23.14
18	27-Nov-2012	£432.75	£410.12	£22.63
19	27-Dec-2012	£432.75	£410.63	£22.12
20	27-Jan-2013	£432.75	£411.14	£21.61
21	27-Feb-2013	£432.75	£411.66	£21.09
22	27-Mar-2013	£432.75	£412.17	£20.58
23	27-Apr-2013	£432.75	£412.69	£20.06
24	27-May-2013	£432.75	£413.20	£19.55
25	27-Jun-2013	£432.75	£413.72	£19.03
26	27-Jul-2013	£432.75	£414.24	£18.51
27	27-Aug-2013	£432.75	£414.75	£18.00
28	27-Sep-2013	£432.75	£415.27	£17.48
29	27-Oct-2013	£432.75	£415.79	£16.96
30	27-Nov-2013	£432.75	£416.31	£16.44
31	27-Dec-2013	£432.75	£416.83	£15.92
32	27-Jan-2014	£432.75	£417.35	£15.40
33	27-Feb-2014	£432.75	£417.88	£14.87
34	27-Mar-2014	£432.75	£418.40	£14.35
35	27-Apr-2014	£432.75	£418.92	£13.83
36	27-May-2014	£432.75	£419.44	£13.31
37	27-Jun-2014	£432.75	£419.97	£12.78
38	27-Jul-2014	£432.75	£420.49	£12.26
39	27-Aug-2014	£432.75	£421.02	£11.73
40	27-Sep-2014	£432.75	£421.55	£11.20
41	27-Oct-2014	£432.75	£422.07	£10.68
42	27-Nov-2014	£432.75	£422.60	£10.15
43	27-Dec-2014	£432.75	£423.13	£9.62
44	27-Jan-2015	£432.75	£423.66	£9.09



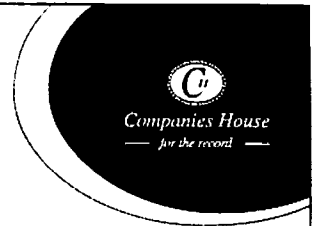
### **Schedule 3**

#### **Liens and charges over assets**

<b>Name of the asset</b>	<b>Terms of lien</b>
Stock in hand	<p><b>Assets:</b> means "stock in hand" belonging to the Borrower or to which the Borrower is or may become entitled or in which the Borrower may have an interest, in each case at any time during the Security Period.</p> <p><b>Permitted Security Interests:</b> means the Security;</p> <p>(a) liens or rights of set-off arising in the normal course of trading or by operation of law securing obligations not more than 30 days overdue,</p> <p>(b) any banker's lien or right of set-off pursuant to a bank's standard account opening documentation; and</p> <p>(c) any rights by way of reservation or retention of title which are required by the supplier of any property to the company in the normal course of such supplier's business</p> <p><b>Security:</b> means the security from time to time constituted by, or pursuant to, the Floating Charge</p> <p><b>Security Period:</b> means the period beginning on the date of the Floating Charge and ending on the date on which the Lender is satisfied that all the secured Liabilities have been irrevocably paid and discharged in full.</p>

# MG01

## Particulars of a mortgage or charge



A fee is payable with this form.  
We will not accept this form unless you send the correct fee.  
Please see 'How to pay' on the last page.

☒ **What this form is for**  
You may use this form to register  
particulars of a mortgage or charge  
in England and Wales or Northern  
Ireland.

☐ **What this form is NOT for**  
You cannot use this form to register  
particulars of a charge for a Scottish  
company. To do this, please use  
form MG01s.

For further information, please  
refer to our guidance at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

<b>1 Company details</b>		For official use
Company number	07585511	<b>→ Filling in this form</b> Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
Company name in full	BOON AND POTTER (UK) LTD.	
<b>2 Date of creation of charge</b>		
Date of creation	08 06 2011	
<b>3 Description</b>		
Please give a description of the instrument (if any) creating or evidencing the charge, e.g. 'Trust Deed', 'Debenture', 'Mortgage', or 'Legal charge'.		
Description	Floating charge given by the Chargor in favour of the Charge Holder (as defined below) ( the "Floating Charge" )	
<b>4 Amount secured</b>		
Please give us details of the amount secured by the mortgage or charge.		
Amount secured	Each and every liability which the Chargor may at the date of the Floating Charge or thereafter have to the Charge Holder for borrowed money by (the "Secured Liabilities").	
		<b>Continuation page</b> Please use a continuation page if you need to enter more details.

MG01

## Particulars of a mortgage or charge

5

**Mortgagee(s) or person(s) entitled to the charge (if any)**

Please give the name and address of the mortgagee(s) or person(s) entitled to the charge.

Name

THE TRUSTEES OF THE TOOKMAN SSAS

Address

c/o The Scheme Administrator, Pension Practitioner . Com,

Dawes House, 33-35 Daws Lane, London

Postcode

N W 7 4 S D

Name

Address

Postcode

**Continuation page**

Please use a continuation page if you need to enter more details.

6

**Short particulars of all the property mortgaged or charged**

Please give the short particulars of the property mortgaged or charged.

Short particulars

The Chargor with full title guarantee (subject to Permitted Security Interests, as defined below) Charged in favour of the Charge Holder for the payment and discharge of the Secured Liabilities by way of floating charge all Assets (as defined below) being the date the loan facility was made available to

**Defined terms**

**Assets:** means the business, undertaking, property, assets, revenues, rights and uncalled capital belonging to the Chargor or to which the Chargor is or may become entitled or in which the Chargor may have an interest, in each case at any time during the Security Period.

**Permitted Security Interests:** means the Security;

(a) liens or rights of set-off arising in the normal course of trading or by operation of law securing obligations not more than 30 days overdue,

(b) any banker's lien or right of set-off pursuant to a bank's standard account opening documentation; and

(c) any rights by way of reservation or retention of title which are required by the supplier of any property to the company in the normal course of such supplier's business

**Security:** means the security from time to time constituted by, or pursuant to, the Floating charge

**Security Period:** means the period beginning on the date of the Floating Charge and ending on the date on which the Charge Holder is satisfied that all the secured Liabilities have been irrevocably paid and discharged in full.

MG01

Particulars of a mortgage or charge

7

Particulars as to commission, allowance or discount (if any)

Please insert the amount or rate percent of any commission, allowance or discount paid or made either directly or indirectly by the company to any person on consideration of his:

- subscribing or agreeing to subscribe, whether absolutely or conditionally, or
- procuring or agreeing to procure subscriptions, whether absolute or conditional,

for any debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

Commission allowance  
or discount

8

Delivery of instrument

You must deliver the original instrument (if any) creating or evidencing the charge and these prescribed particulars to the Registrar of Companies within 21 days after the date of creation of the charge (section 860). If the property is situated and the charge was created outside the United Kingdom (UK), you must deliver the information to the Registrar within 21 days after the date on which the instrument could have been received in the UK in the normal course of post and assuming you had posted it promptly (section 866).

We will accept a verified copy of the instrument creating the charge where the property charged is situated and the charge was created outside the UK (section 870). The company or the person who has delivered the copy to the Registrar must verify it to be a correct copy and sign it. Where a body corporate gives the verification, an officer of that body must sign it. We will also accept a verified copy where section 867(2) applies (property situated in another part of UK).

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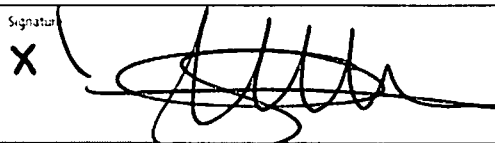
Signature

Please sign the form here.

Signature

Signature

X



X

This form must be signed by a person with an interest in the registration of the charge.

# MG01

## Particulars of a mortgage or charge



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form and will establish where we return the original documents. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Certificate

We will send your certificate to the presenter's address if given above or to the Company's Registered Office if you have left the presenter's information blank.



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have included the original deed with this form.
- ☐ You have entered the date the charge was created.
- ☐ You have supplied the description of the instrument.
- ☐ You have given details of the amount secured by the mortgagee or chargee.
- ☐ You have given details of the mortgagee(s) or person(s) entitled to the charge.
- ☐ You have entered the short particulars of all the property mortgaged or charged.
- ☐ You have signed the form.
- ☐ You have enclosed the correct fee.



### Important information

Please note that all information on this form will appear on the public record.



### How to pay

A fee of £13 is payable to Companies House in respect of each mortgage or charge.

Make cheques or postal orders payable to 'Companies House.'



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)