# UNIVERSAL GROUP EXECUTIVE PENSION SCHEME

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2015

REGISTRATION NUMBER 00597104RB

# UNIVERSAL GROUP EXECUTIVE PENSION SCHEME

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# YEAR ENDED 31 MARCH 2015

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## TRUSTEES' REPORT

#### YEAR ENDED 31 MARCH 2015

#### Introduction

The Universal Group Pension Scheme is a small self-administered money purchase pension scheme, which was established on 27 February 2004. The Scheme has 8 members and 1 pensioner all of whom are trustees. Its taxation status is that of an "exempt approved scheme".

#### Management of the scheme

Trustees:

Allan Bedford Simon Best

David Coates Graham Gerred

Jean Witte

Phillip Holland

Susan Holland

Sally Malthouse Michael Holland

Under the definitive Trust Deed, trustees may be appointed or removed by the sponsoring employer.

#### Scheme advisers

Consultant practitioner:

Pension Practitioner.Com

Accountants

Ward Williams
Bay Lodge
36 Harefield Ro

36 Harefield Road Uxbridge UB8 1PH

Solicitor

Bond Pearce LLP Oceana House

39-49 Commercial Road Southampton SO15 1GA

Banker

**HSBC** 

1 Corn Market

High Wycombe HP11 2AY

Sponsoring employer

5G Communications Limited

Phoenix House

Desborough Park Road High Wycombe HP12 3BQ

Administrator

David Coates

#### TRUSTEES' REPORT

#### YEAR ENDED 31 MARCH 2015

## Financial development of the scheme

• The financial statements have been prepared in accordance with regulations made under sections 41(1) and (6) of the Pensions Act 1995.

#### **Investment Performance**

The Scheme has received rent throughout the year on its freehold property.

### Scheme membership

	Members	<u>Pensioners</u>
	No.	No.
At 1 April 2014 and 31 March 2015	<u>8</u>	1

## Statement of Trustees Responsibilities of the Pension Scheme

The non-statutory accounts are the responsibility of the trustees. The trust deed and rules of the scheme require the trustees to prepare audited accounts for each scheme year which:

- Show a true and fair view of the financial transactions of the scheme during the scheme year and of the amount and disposition at the end of that year of the assets and liabilities, other than liabilities to pay pensions and benefits after the end of the scheme year, and
- Contain the information specified in the Statement of Recommended Practice "Financial Reports of Pension Schemes" (Revised May 2007) and the Trust Deed.

The trustees have supervised the preparation of the accounts and have agreed suitable accounting policies, to be applied consistently, making any estimates and judgments on a prudent and reasonable basis.

The trustees are also responsible for making available certain other information about the scheme in the form of an Annual Report.

The trustees are responsible under pensions legislation for ensuring that there is prepared, maintained and from time to time revised a payment schedule showing the rates of contributions payable towards the scheme by or on behalf of the employer and the active members of the scheme and the dates on or before which such contributions are to be paid. The trustees are also responsible for keeping records in respect of contributions received in respect of any active member of the scheme and for monitoring whether contributions are made to the scheme by the employer in accordance with the payment schedule. Where breaches of the schedule occur, the trustees are required by the Pensions Act 1995 to consider making reports to the Pensions Regulator and the members.

#### TRUSTEES' REPORT

#### YEAR ENDED 31 MARCH 2015

The trustees also have a general responsibility for ensuring that adequate accounting records are kept and for taking such steps as are reasonably open to them to safeguard the assets of the scheme and to prevent and detect fraud and other irregularities, including the maintenance of an appropriate system of internal control.

## Trustees' summary of contributions

Summary of contributions paid in the year.

During the year, the contributions paid to the Scheme by the Employer under the Payment Schedule were as follows:

		£
Employer normal contributions		22,438
Members normal contributions		22,437
Total contributions	1 10 1	44,875

Signed on behalf of the Trustees on .....

M.G. Holland
Trustee

#### ACCOUNTANTS' REPORT

#### YEAR ENDED 31 MARCH 2015

Accountants' report to the trustees and members on the unaudited financial statements of the Universal Group Executive Pension Scheme

In order to assist you to fulfil your duties under the Pension Regulations, we have prepared for your approval the accounts of Universal Group Executive Pension Scheme for the year ended 31 March 2015, set out on pages 5 to 10 from the scheme's accounting records and from information and explanations you have given us.

As a practising member of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made to the scheme's trustees as a body, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the accounts of Universal Group Executive Pension Scheme and state those matters that we have agreed to state to the scheme's trustees, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the scheme and the scheme's trustees, as a body, for our work or for this report.

It is your duty to ensure that the scheme has kept adequate accounting records and to prepare accounts that give a true and fair view under the Pensions Regulations. You consider that the scheme is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

Bay Lodge

36 Harefield Road

Uxbridge

Middlesex UB8 1PH

WARD WILLIAMS
Chartered Accountants

5 May 2015

# UNIVERSAL GROUP EXECUTIVE PENSION SCHEME

# FUND ACCOUNT

# YEAR ENDED 31 MARCH 2015

Contributions and benefits	Note	£	2014 £
Contributions receivable	2	44,875	46,646
Benefits paid	3	(4,720)	(4,720)
Transfers out	4	*	(67,042)
Administrative expenses	5	(2,505)	(29)
Net additions/(deductions) from dealings with members		37,650	(25,145)
Returns on investments			
Investment income	6	54,450	41,255
Change in market value of investments		-	-
Net returns on investments  Net increase in the fund during the year		54,450 ————————————————————————————————————	41,255
Net assets of the scheme at 1 April 2014  Net assets of the scheme at 31 March 2015		911,664 1,003,764	895,554 —— 911,664 ——

## NET ASSETS STATEMENT

## YEAR ENDED 31 MARCH 2015

	Note	£	£	2014 £
Investments	7		871,132	871,132
Fixed Assets	8			-
Current assets Bank balance Debtors	9	118,202 14,430 ————————————————————————————————————		28,775 11,757 40,532
Current liabilities		_		-
Net current assets		=	132,632	40,532
NET ASSETS			1,003,764	911,664

Signed on behalf of the Trustees:

M.G. Holland Trustee J. Witte Trustee

# NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 MARCH 2015

## 1. Accounting policies

#### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the Occupational Pension Schemes Regulations 1996 and with the guidelines set out in the Statement of Recommended Practice, Financial Reports of Pension Schemes.

The financial statements summarise the transactions of the scheme and deal with the net assets at the disposal of the trustees. They do not take account of obligations to pay pensions and benefits, which fall due after the end of the period.

#### 1.2 Contributions and benefits

Contributions and benefits are accounted for on an accruals basis. Contributions relating to wages and salaries earned up to 31 March 2015 have been included in these accounts. Benefits represent pensions paid during the financial period.

#### 1.3 Transfer values

The transfer income and payments relate to those new members and early leavers whose transfers have been completed and monies received/paid during the financial period.

#### 1.4 Investment income

Income from investments is accounted for on an accruals basis, recognising amounts as they are earned.

#### 1.5 Investments

Investment properties are included in the balance sheet at their existing use open market value.

#### 2. Contributions receivable

Employers - normal Members - normal

£	2014 £
22,438 22,437	23,323 23,323
44,875	46,646

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2015

3.	Benefits paid		2014
	Pensions	£ 4,720	£ 4,720 ====
4.	Transfers out	£	2014 £
	Transfers to other arrangements	<del>-</del>	67,042
5.	Administrative expenses		
	Legal & professional fees Pensions levy	£ 2,476 29 2,505	2014 £ 29 ——————————————————————————————————
6.	Investment income		
		£	2014 £
	Rental income Rental expenses	58,442 (3,992) 	51,692 (10,437) ————————————————————————————————————

£

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2015

## 7. Investments

Investments purchased by the scheme are allocated to provide benefits to the individuals on whose behalf the corresponding contributions were paid.

	UK Investment Property £
Market value at 1 April 2014 and 31 March 2015	871,132

## 8. Fixed Assets

Cost At 1 April 2014 and 31 March 2015	2,468
<b>Depreciation</b> At 1 April 2014 and 31 March 2015	2,468
Net Book Value At 31 March 2015	
At 31 March 2014	-

## 9. Debtors

	£	2014 £
Contributions receivable Debtors	3,592 10,838	3,858 7,899
	14,430	11,757

## COMPLIANCE STATEMENT

## YEAR ENDED 31 MARCH 2015

## Tax status of scheme

The Scheme has been approved by H.M. Revenue & Customs as an Exempt Approved Scheme. To the trustees' knowledge approval should not be withdrawn.