

Veronica Kalnars  
20 Falcon Close  
Shoreham by Sea  
West Sussex  
BN43 5HN

HM Revenue and  
Customs Pensions  
Schemes Services  
BX9 1GH

Date: 20 February 2020

Dear Mr Bhandal,

**Submission Reference Number: S0000003377**  
**VKICT Ltd Pension Scheme**

I write to you in response to your letter for documents and information required for the tax registration of VKICT Ltd Pension Scheme.

1. Please find enclosed with this letter a signed and dated paper copy of the complete scheme rules and any executed amendments to the scheme rules.
2. Please find enclosed with this letter a signed and dated paper copy of the completed deed establishing the scheme and any executed amendments to that deed.
3. Please find enclosed with this letter a copy of the administration agreement signed by the Administrator and the Trustee, as evidence of my acceptance of the appointment to the role of scheme administrator.
4. The scheme has not opened a bank account yet. Once the scheme is tax registered, I will open a pension scheme bank account.
5. The scheme is intended to be a one member scheme; the member details are as follows:  
Name: Veronica Kalnars  
Address: 20 Falcon Close, Shoreham by Sea, West Sussex. BN43 5HN  
Telephone Number: 07733021161  
National Insurance Number: NA663132A

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6. There will be one member intended.

7. The target membership is 1. The scheme will not be marketed. There is no marketing material and no web-based material. The introducers of the scheme – Dawn Hutchings, Director – Lucesco (<http://www.lucesco.co.uk/>). Lucesco Ltd is not regulated by the Financial Conduct Authority and does not give financial advice. Lucesco recommend I seek independent financial advice before investing.
  8. Proposed Investments: Managed Portfolio and a commercial buy to let property.
  9. The SSAS assets will be pension transfer in of £35,000 along with monthly company contributions of between £500 and £1,000.
  10. The scheme is not intended to be offered for auto enrolment. The scheme is intended solely for the Directors.
  11. Employer adhered to the scheme:  
VKICT LTD  
Company Registration Number: 10487946  
Company Address: Bank House Southwick Square, Southwick, Brighton, England, BN42 4FN  
Telephone Number: 07733021161  
Number of People Employed: 1  
PAYE Reference: 120 WB58919  
VAT Reference: 255553200  
Corporation Tax Reference: 623 6550721616  
Company UTR number: 6550721616  
The company is not LLP or partnership  
Not an individual
  12. Not applicable
  13. The Trustee is:  
Name: Veronica Kalnars  
Address: 20 Falcon Close, Shoreham by Sea, West Sussex. BN43 5HN  
Telephone Number: 07733021161  
National Insurance Number: NA663132A  
  
The Administrator is: Veronica Kalnars
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Other people involved in the scheme:

Dawn Hutchings (Introducer) - Lucesco  
Tel: +44 1273 617160 Mob: 07590 354442  
[www.lucesco.co.uk](http://www.lucesco.co.uk)  
Email: dawn@lucesco.co.uk

Style Accountants  
Bank House  
Southwick Square  
Southwick  
Brighton  
N42 4FN

14. The scheme is not intended to operate relief at source.

I look forward to the tax registration of my scheme and I look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'V. Kalnars', with a long, sweeping horizontal line extending to the right.

**Veronica Kalnars**

Enc.