Hi Emily,

Thank you for the bank statements.

1. Detailed transaction history on the pension scheme bank account (we have your Metro bank statements)

I assume that no more information will be required since you have the bank statements showing transaction history.

2. Asset values as at 05 April 2017, i.e. investments, property, shares, loans

You will know the bank account balance at 05 April 2017.

There is a loan from Barclays Bank to the pension scheme – repayments are £919.41 per month and the balance of which will be approximately £67,500.00 at 05 April 2017 (statement to be provided on receipt)

Our office building was purchased through the pension scheme – the value of the office building at November 2014 was £350,000.00

Verity & Beverley Ltd rent the office building from the pension scheme for the sum of £24,000.00 per annum.

No shares are held under the name of the pension scheme – the sum of £500.00 x 2 is transferred to St James’s Place, which is then invested separately under personal names.

3. Details of any assets purchased or disposed of during the period

None