

Cranfords  
1 The Pavilions  
Cranford Drive  
Knutsford Business Park  
Knutsford  
Cheshire  
WA16 8ZR

19/08/2016

Dear Sir/Madam,

**SSAS (W4GSL Ltd) – Request for information**

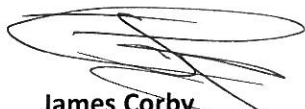
I write in reference to a letter sent to your offices by the Trustee of the above scheme, Mr Darren Bell, in respect of an intention to change the Scheme Administrator, to Cantwell Grove Limited.

It is our understanding that the Trustee wishes to appoint Cantwell Grove Limited as Scheme Administrator, however we would be grateful to be furnished with the following information, in the first instance:

- Copy of the Trust Deed and Rules which govern the SSAS
- Copy of any Administration Services Agreement between Cranfords, and the SSAS Trustee(s)
- Information pertaining to the investments made under the SSAS, or any liabilities, along with a full scheme valuation.
- Copies of bank statements for the SSAS account, from inception.
- Copies of Registered Pension Scheme Returns submitted
- Registration reference for the scheme's registration with the Information Commissioner's Office (if applicable)
- Registration reference with the Pensions Regulator (if applicable).
- Confirmation of any Lifetime Allowance protection for members within the scheme.
- Details of Contributions made to the scheme, be they individual, employer-related etc.

I trust you find this to be in order, however please do not hesitate to contact me with any queries, otherwise I look forward to receiving the information requested, in due course.

Yours faithfully,



**James Corby**  
**Head of Pensions Technical Services**

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