



MS M LUNNON  
BESPOKE PENSION SERVICES LIMITED  
DAWS HOUSE  
33-35 DAWS LANE  
LONDON  
NW7 4SD

Membership Number:  
**51582353**

Your reference:  
**NR252176D/BAILEY**

Our reference:  
**WM19106770**

9 July 2014

Dear Ms Lunnon

## Prudential personal pension (UK registered pension scheme)

Member's Name: Mrs Penny Bailey

I refer to the proposed transfer of the above policy

Before I proceed with the transfer I need the below mentioned documents.

- Details of the investment service providers
- A copy of the 'View Current Scheme Details' page from Pension Schemes Online.
- A copy of the Administration Agreement between you and the Trustee confirming your appointment as the Scheme Administrator.

We look forward to receiving the above requirements by 6 August 2014. If we do not receive a reply by this date, we will assume that the transfer is not to proceed.

## How to get in touch with us

If you've got any questions or if there's anything else we can do to help, please get in touch. Please have the membership number to hand when you contact us.

**Post:** Write to us at Prudential Customer Services, LANCING, BN15 8GB

**Phone:** 0845 640 2000 or + 44 178 644 8844 if phoning from abroad. Our lines are open between 8am to 6pm, Monday to Friday.

Yours sincerely

Tracy Harris  
Customer Service Director