Whiteforest Gate Limited 5 St Pauls Terrace 82 Northwood Street Birmingham **B3 1TH** 

Rowanmoor Trustees Limited Rowanmoor House 46-50 Castle Street Salisbury SP1 3TS

29th April 2019

Dear Sirs,

Re: Whiteforest Executive Pension Scheme 15/0392

Please accept this letter as formal notice that the company no longer wish to use your services as the Registered Administrator and would like you to retire as an Independent Trustee of the above scheme. As per the rules of the Scheme, you will be discharged from your duties as Registered Administrator thirty days after receipt of this letter if you do not choose to avail yourself of the provisions to step down prior to that.

We have appointed Cranfords Trustees Ltd as Corporate Trustees and Retirement Capital/Platform Administration Partners to provide administration services to the trustees who will supply the deeds to that effect.

Would you please provide them with such assistance as is necessary to effect the smooth transition of the scheme.

Thank you for your assistance.

Yours sincerely,

Keith Whiting

Director