

## Outward Payment Instruction (Faster Payment & CHAPs)

### 1. CUSTOMER DETAILS

Customer/  
Business Name

Debit Account  
Number

### 2. PAYMENT DETAILS

**Payment Type** (All payments over the faster payments limit will be sent as a CHAPs)

☒ Faster Payment (Personal, no fee. Business, tariff dependent) ☐ CHAPs (Personal £25.00 Business tariff dependent)

Payment Date

Amount

Amount in  
Words

### 3. EXISTING BENEFICIARY ☐

Beneficiary  
Name

Metro Bank  
Beneficiary Ref.

### 4. NEW BENEFICIARY ☐

Beneficiary  
Name

Account Type ☐ Personal Account ☒ Business Account

Beneficiary  
Sort Code

Beneficiary Account Number

Payment Reference  
(if applicable)

Payment Reference

Confirmation of Payee  
Outcome Understood  
(internal use only) ☐ Match ☐ Close Match ☐ No Match ☐ Not Checked

### 5. CUSTOMER SIGNATURE


#### Primary Applicant



Name

Date

#### Secondary Applicant



Name

Date