



| Retirement | Investments | Insurance | Health |

Ms E McAlister
Registered Scheme Administrator Limited
Vancouver House
111 Hagley Road
Edgbaston
Birmingham
B16 8LB

09 October 2017

Dear Ms McAlister

Pension Transfer

We have received a request to transfer Mr Dyke's Aviva pension benefits to the Winterthur Pension Scheme (the Scheme), administered by you.

In order to assess this request we need further information from Mr Dyke which we have requested today.

We also require further information from you.

Please send a copy of the documentation listed, clearly marked with Mr Dyke's Aviva plan number, to the address found at the bottom right of this page. Where legal documents are requested, please ensure you send a copy of the fully executed document.

- The Scheme's establishing Deed
- Any subsequent amending Deed(s)
- The Scheme Rules
- A recently dated printout of the full Scheme details as held by The Pensions Regulator
- A recently dated printout of the full Scheme details as held by HM Revenue and Customs

What happens next

Once received, these documents will be reviewed alongside the information provided by Mr Dyke as part of our due diligence checks on the transfer. We will be unable to provide any updates until we have received a response to these requests.

If we do not receive a response from you and Mr Dyke within 30 days of our letters, the case will be closed and no further correspondence will be issued.

Yours sincerely

Aviva Customer Team

Any questions?

You can contact us on

Tel: 0800 051 5288

Fax: 0800 158 2350

We are open 9am to 5pm
Monday to Friday

We may record or monitor your call

Plan holder

Mr D Dyke