Wealthy/Mid-sized Business Compliance

HM Revenue & Customs

BX9 1HT

6th April 2018

Dear Sirs

**ZICO OTS Ltd – 00840928RQ**

We are writing to you about the scheme registration for the above named pension scheme.

To assist you with the registration of the scheme, please find below some detailed information about the scheme:-

* A certified copy of the scheme rules is enclosed.
* A certified copy of the Trust Deed is enclosed.
* The scheme bank account is not yet open. The bank account provider will be Allied Irish Bank, sort code 23-83-96, account name ZICO OTS Ltd Pension Scheme.
* The scheme has 2 members. The member information requested is:

|  |  |
| --- | --- |
| **Full Name - 1** | Catherine Lucy Gough-Williams |
| Address | 12 Hamhaugh Island, Shepperton, TW17 9LP |
| Telephone number | 01932 230 552 |
| National insurance number | WM948969B |
| **Full Name - 2** | Ian David Gough-Williams |
| Address | 12 Hamhaugh Island, Shepperton, TW17 9LP |
| Telephone number | 07785 256 652 |
| National insurance number | WK892656A |

* Two.
* This scheme will not be marketed. Our website can be located at www.cranfords.biz.
* The scheme will be investing in Regulated Funds via a Regulated Financial Adviser.
* Illustrations are not produced as the product is not regulated.
* The Employer is a trading company. Their nature of business is refurbishment and resale of TV cameras and equipment.
* The Scheme is not an auto enrolment solution.

|  |  |
| --- | --- |
| Employer Full Name | ZICO OTS Ltd |
| Address | Thameside TV, The Ferry Point, Ferry Lane, Shepperton, TW17 9LG |
| Telephone number | 07785 256 652 |
| Number of people employed | 2 |
| Registered for tax with HMRC | Yes |
| PAYE reference | N/A |
| VAT reference | N/A |
| Corporation tax reference | 47271 24904 |
| Partnership tax reference | N/A |
| Self-assessment tax reference | N/A |

* Not applicable
* We act as Scheme Administrator under ID A0126204. The members are the only Trustees. The scheme has been established with Financial Advice from William Voegt at Liongate Wealth, Heron Tower, 110 Bishopsgate, London, EC2N 4AY.
* The scheme will be registered with the ICO once it has been approved in order to prevent delays with payment to the ICO following registration.
* The scheme is not operating relief at source.

Our scheme rules were written by pension specialist lawyers and we do not facilitate or allow unauthorised payments in any way.

Should you require any further information please let me know.

Yours faithfully

**Emma Dane**

**Senior Pensions Administrator**

**PERMITTED INVESTMENTS**

* Cash
* Stocks and Shares listed or traded on an FCA recognised stock exchange
* Futures and Options traded on an FCA recognised stock exchange and purchased through a stockbroker regulated by the FCA
* Unquoted stocks and shares in unconnected companies
* Regulated Collective Investment Schemes, including unit trusts, open ended investment companies, investment trusts, exchange traded funds and insurance company funds
* FCA recognised offshore funds
* Traded endowment polices bought through an FCA regulated broker
* Structured products
* Direct investment in UK commercial property
* UK Real Estate Investment Trusts
* Genuine Diverse Commercial Vehicles
* Commercial loans to unconnected parties and SSAS Sponsoring/Participating Employer
* Deposit Accounts with authorised and regulated financial institutions
* Gold bullion

**Investments NOT accepted**

Any investment that would create an unauthorised payment from the pension fund or that would constitute taxable property for purposes of HMRC taxable property regulations governing UK registered pension arrangements. For example most types of direct investment in residential property, works of art, fine wines and diamonds.

We will consider each investment on its own merits to assess whether it may be included within our SSAS arrangement.

***The guidance notes are aimed at financial advisers and do not constitute advice. If you are a private investor, you should always seek independent financial advice***