Mr Ian Gough-Williams

12 Hamhaugh Island

Shepperton

TW17 9LP

Hargreaves Lansdown

One College Square South

Anchor Road

Bristol  
BS1 5HL

29/02/2019

Dear Sirs,

**HL client no: 2628688  
Member Name: Catherine Lucy Gough-Williams  
DOB: 29/08/1962**

**NIN: WM948969B**

Please find enclosed signed transfer out form to allow for the transfer of the above policy to ZICO OTS Ltd Pension Scheme (PSTR Number: 20000817RJ)

I also enclose the following documents to support the application:

* Copy of the letter received from HMRC confirming that the scheme has been registered for tax relief and exemptions.
* Copy of the Trust Deed and Rules governing the scheme

The transfer should be made by BACS to the account details provided below:

Bank Name: Allied Irish Bank (GB)  
Account Name: ZICO OTS Ltd Pension Scheme  
Account Number: 04919088

Sort Code: 23-83-96

Ref: C Gough-Williams HL

Should you require anything further to be able to proceed with the transfer, please advise me accordingly.

Yours faithfully

Ian Gough-Williams **Scheme Administrator and Trustee**

Enc.