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| **Date** | **Requester** | **Description of information asset** | **Purpose** | **Time period** | **Agreed/denied** |
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The Information Security Manager is the owner of this document and is responsible for ensuring that it is maintained by the relationship owners.

This document was issued by the Information Security Manager on 14th November 2020 and is issued on a version-controlled basis.

Signature:

Date: 14/11/2020