1. **Scope**

Retirement Capital’s information security management system has objectives that are set at relevant functions and levels, reflecting the framework for setting objectives established in the Information Security Policy ([ISMS DOC 5.2](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\Section5\ISMS_DOC_5.2.docm) and [Manual](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\InfoSecManual.docm) 5.1.1).

1. **Responsibilities**
2. The Information Security Manager is responsible for establishing the information security objectives on consultation with appropriate members of top management, and for submitting results of planning to top management for review in accordance with [MSS DOC 9.3](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\Section9\MSS_DOC_9.3.docm).
3. Chief Information Security Officer (CISO (DIRECTOR)) is responsible for approval of the information security objectives and the plans to achieve those objectives.
4. **Procedure**
   1. Information security objectives are determined and established in accordance with the Information Security Policy (ISMS DOC 5.2), and recorded in [ISMS REC 6.2](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\Section6\ISMS_REC_6.2.docm).
   2. Information security objectives take into account:
      1. Requirements for information security as identified in the Information Security Policy, context of the organisation and broader business objectives.
      2. Results from risk assessments and the development of the risk treatment plan
   3. The Information Security Manager identifies metrics or qualitative factors that can be used to determine the effectiveness of information security objectives.
   4. The Information Security Manager communicates information security objectives in accordance with the Communications procedure ([MSS DOC 7.4](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\Section7\MSS_DOC_7.4.docm)).
   5. Plans for the achievement of information security objectives are developed by an appropriately qualified individual determined by the Information Security Manager.
   6. Plans for achieving information security objectives identify:
      1. What the organisation will do in order to meet the objective
      2. The necessary resources
      3. The individual responsible for ensuring that the plan is followed
      4. The individuals responsible for specific steps identified in the plan
      5. When the plan is intended to be completed
      6. How the results of implementing the plan will be evaluated
   7. Information security objectives and the plans to achieve them are monitored and measured in accordance with [MSS DOC 9.1](file:///C:\Users\Sarah\Documents\ISO%209001\ISO%2027001\Section9\MSS_DOC_9.1.docm), and results are compiled for input to the management review (MSS DOC 9.3).
   8. The Information Security Manager determines changes to the information security objectives following the results of management reviews or information from other avenues as appropriate.

***Document Owner and Approval***

The Information Security Manager is the owner of this document and is responsible for ensuring that this procedure is reviewed in line with the review requirements of the ISMS.

A current version of this document is available to all members of staff on the corporate intranet.

This procedure was approved by the Chief Information Security Officer (CISO (DIRECTOR)) on 14th November 2020 and is issued on a version-controlled basis under his/her signature.

Signature: Date: 14/11/2020

**Change History Record**

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| Issue | Description of Change | Approval | Date of Issue |
| 1 | Initial issue | Gavin McCloskey | 14/11/2020 |
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