



HM Revenue & Customs

J31A2C010GSMB A0000029169001002 389 000

REGISTERED SCHEME
ADMINISTRATORS LIMITED
UNIT 12, VENTURE WALES
MERTHYR TYDFIL INDUSTRIAL
PARK, PENTREBACH
MERTHYR TYDFIL
CF48 4DR

DM PAYE
HM Revenue and Customs
BX9 1EW



Phone 0300 200 3859
www.gov.uk

Date of issue 12 February 2020
Reference 120 P B 01507239

Dear Sir/Madam

Outstanding amount £739.59

We've contacted you before to ask you to pay what you owe as an employer. For more detail about what you owe, see the enclosed statement of liabilities.

You must pay what you owe now to stop us taking legal action. For guidance on how to pay and the reference to use for your payment, go to www.gov.uk/pay-payee-tax

If you do not pay or contact us, we can take action to collect what you owe. The law allows us to do this in a number of ways. We can take things you own and sell them. We charge you fees for doing this. If you do not act now, it could cost you more money. Alternatively, in certain circumstances, we can take money directly from your bank or building society accounts.

For more information on this, and other options we can use to collect what you owe, go to www.gov.uk/if-you-dont-pay-your-tax-bill/overview

If you have paid within 6 business days of the date on this letter, thank you. You do not need to contact us if your online account shows your business tax affairs are up to date. This is because our records update automatically.

If you have not replied to us previously because you have already paid, please contact us with the details. We need to know the date you paid and how much.

If you have an agent or representative, you may wish to show them this letter.

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.
Type talk service prefix number - 18001.



HM Revenue
& Customs

Statement of liabilities

REGISTERED SCHEME
ADMINISTRATORS LIMITED

12 February 2020

Reference 120 P B 01507239

Period ended	Description	Unpaid amount
05 12 2019	PAYE Underpayment Mth 8	
	Tax	275.40
	Class 1 NIC	460.01
	Interest To 12 02 2020	4.18
Total unpaid amount		£ 739.59

Interest accruing, per day, until payment £ 0.06