



# HM Revenue & Customs

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REGISTERED SCHEME ADMINISTRATOR LIMITED  
VENTURE WALES  
VENTURE WALES BUILDING  
MERTHYR TYDFIL  
CF48 4DR



**Date** 18 September 2020  
**Your Agent's Ref** DNS11312

Dear REGISTERED SCHEME ADMINISTRATOR LIMITED

DNS ACCOUNTANTS LLP T/A DNS ASSOCIATES  
of PACIFIC HOUSE,  
has told us that you want to authorise them to act as your agent\* on the company's behalf in connection  
with its Corporation Tax affairs.

If you want this agent to act for the company, please tell them the following code as soon as you can, they  
will then be able to activate the authorisation online. If they do not use the code before the date shown  
below, they will need to reapply to us to be your agent.

**Authorisation Code:** CT22577743

**Important: This code must be used by 18 October 2020.**

Once this authority is activated it will allow us to exchange information about the company's  
Corporation Tax affairs with DNS ACCOUNTANTS LLP T/A DNS ASSOCIATES, and to deal with  
them on any matters within the responsibility of HM Revenue & Customs in relation to the company's  
Corporation Tax affairs.

You may receive additional authorisation codes if you have asked your new agent to represent the  
company for other areas of HMRC business. Once the agent has activated the company's  
authorisation we will automatically start sending letters and forms to your new agent.

Sometimes we will need to send letters and forms to the company as well as, or instead of, to your agent.

The authorisation code above supersedes any earlier authorisation codes that may have been issued  
for an agent to act in relation to your company's Corporation Tax affairs. Any previous authorisation codes  
are invalid and should be destroyed.

If you have any queries or concerns phone us on **0300 200 3600**.

\*Agent is the term we use to describe a person you have appointed to deal with your tax affairs.