



1st Floor West Wing
Town Centre House
The Merrion Centre
Woodhouse Lane
Leeds LS2 8LY

306493038

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REGISTERED SCHEME ADMINISTRATOR LIMITED
VENTURE WALES
VENTURE WALES BUILDING
MERTHYR TYDFIL
CF48 4DR



**Credit Management
Debt Recovery
Investigations**

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www.lcsdr.com**

02/10/2020

Dear REGISTERED SCHEME ADMINISTRATOR LIMITED,

Our Case Ref: 28736074 Client Ref: IDS0005806744
Outstanding Amount: £2483.20 Type of debt: Corporation Tax

Paying the tax you owe during the Coronavirus pandemic

We have been asked by our client HM Revenue & Customs to get in touch with you about your outstanding balance shown above.

COVID-19 (Coronavirus) has damaged the UK economy, which means more than ever it is important that tax debts are collected to help it recover. These are also needed to continue to fund vital public services like the NHS.

We understand that you have recently heard from HMRC about your balance. The amount shown above needs to be paid. If you can pay in full you should do so now. Paying now will help you to manage your future tax payments to HMRC. To make payment please give us a call on 0344 411 3252*.

We are here to help if you are unable to pay in full

We know that COVID-19 may have affected your financial situation too, and you may not be able to pay in full at this time. If that is the case, we want to work with you to find the best way of paying what you owe.

Millions of HMRC's customers affected by COVID-19 have already taken up government financial support. As part of that ongoing support, where you are unable to pay in full, HMRC has asked us to explore payment options that you can afford. For instance, through a payment plan where you can pay it over time in instalments.

Please contact us today. we are open to take your call or get in touch online at www.lcsdr.com. If we don't hear from you within 14 days we will ask one of our debt collection agents to make further contact with you.

More help is available

You can also contact one of the organisations offering free, impartial advice listed on the reverse of this letter.

We hope you and those close to you are staying safe.

Yours sincerely

R Carter

Rebecca Carter
For and on behalf of LCS

Request a Call Today

Simply text your case reference number only to: 01133 202 101*
We will call you as soon as possible.
*Charged at your standard network rate



You can pay at a Post Office[™] or any outlet with the PayPoint sign, using the barcode below.



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