



HM Revenue & Customs

J31AAM010H8MBA0000030291001002 389 000

REGISTERED SCHEME
ADMINISTRATORS LIMITED
UNIT 12, VENTURE WALES
MERTHYR TYDFIL INDUSTRIAL
PARK, PENTREBACH
MERTHYR TYDFIL
CF48 4DR

DM PAYE
HM Revenue and Customs
BX9 1EW



Phone 0300 200 3819
www.gov.uk

Date of issue 22 October 2020
Reference 120 P B 01507239

Dear Sir/Madam

Debt: £226.41

Please don't ignore this letter.

We haven't received payment of the overdue PAYE amount and you haven't contacted us to arrange a payment plan. We've contacted you a number of times to offer support with this.

We understand that your financial situation may have been affected by Coronavirus (COVID-19) but we do need to collect tax debts to help the economy recover and fund vital public services.

You must pay in full now or contact us to discuss an affordable payment plan.

If you've paid or contacted us in the last few days, thank you.

How to pay

You'll find everything you need to pay online:

- Go to **GOV.UK** and search 'paying HMRC'.
- Go to the PAYE guidance and follow the step-by-step instructions.

Please make sure you use the right reference for each amount so we can bring your records up to date quickly. We may contact you again if you don't.

If you can't pay now

Please call us on 0300 200 3819 to let us know how much you can afford to pay on a regular basis. You'll need to have details of your current income and expenditure when you call so that we can agree an affordable plan.

(continued overleaf)

Information is available in large print, audio tape and braille formats.
Type talk service prefix number - 18001.



HM Revenue
& Customs

Statement of liabilities

22 October 2020

REGISTERED SCHEME
ADMINISTRATORS LIMITED

Reference 120 P B 01507239

Period ended
05 08 2020

Description
PAYE Underpayment Mth 4
Tax
Interest To 22 10 2020

Unpaid amount

223.55

2.86

£ 226.41

Total unpaid amount

Interest accruing, per day, until payment £ 0.01

