

Use for all non-personal accounts.

**How we will use your information**

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process.

For full details about how we use the personal and financial information of our customers, please see our Terms.

**Who we are**

The organisation responsible for processing your personal and financial information is The Royal Bank of Scotland plc, a member of The Royal Bank of Scotland Group ("RBS").

**Please note** – when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do not use the return or enter keys. Please complete in BLOCK CAPITALS.

**1. Customer details** – complete this section if you **are** an existing Royal Bank of Scotland customer and then proceed to Section 3

Business name Parklands Retirement Benefits Scheme Account number 11239210

Account holding branch Kent Sort code 15 20 25

**2. Business details** – complete this section if you **are not** an existing Royal Bank of Scotland customer and then proceed to Section 3

Business name

Address line 1

Address line 2

Address line 3

Address line 4 OR overseas country

Postcode

Contact name

Preferred daytime contact number (including extension if applicable)

Fax number

Email address

Country of Incorporation/Registration

**3. Tax residencies**

Tax residency United Kingdom  Other

Please select the box(es) where your business is resident for income or corporation tax purposes.

If 'Other' please tell us where your business is resident for tax purposes

If 'Other' please enter the tax identification or reference number/social security number or local equivalent

Is your business resident for tax purposes in any other countries? Yes  No

If 'Yes', please list here and provide your tax number

Country	<input type="text"/>
Tax number	<input type="text"/>
Country	<input type="text"/>
Tax number	<input type="text"/>
Country	<input type="text"/>
Tax number	<input type="text"/>

If you have more than four countries where you are resident for tax purposes, please ask your Relationship Manager for a supplementary Customer Taxation Form and tick this box

**4. Client Deposit Service account details**

Account Name

Account Type Designated Client Account  General Client Account

**5. Investment details**

Please credit my Client Deposit Service with an initial deposit of £  .  P

By means of:  
Transfer from my/our Royal Bank of Scotland account

Account number  Sort code

**OR**  
The enclosed cheque drawn on my/our current account

**OR**  
Transfer of cleared funds from another bank/building society  
(You will need to instruct this bank and pay any fees they charge)

Bank/Building Society

Roll number

Account number  Sort code

**6. Interest details**

We normally add interest to the account it relates to, however, if you prefer, we can pay it to another Royal Bank of Scotland account at the same branch.

If you would like us to do this, please provide your account number

**7. Statement frequency**

How often would you like to receive a statement on your Client Deposit Service?

Quarterly

Other  (please specify)

**8. Cheque book & paying-in book details**

A standard cheque book contains 60 cheques and a standard paying-in book contains 50 credit slips. Please tell us the number of books you will need initially (maximum of three for security reasons).

Cheque books  Paying-in books

The name of your organisation and your statement name will appear on your cheque book/paying-in book. Please note that the signing prefix "For and on behalf of" must be included for limited companies, limited liability partnerships, partnerships where partners are signing in the firm's name and statutory corporate bodies. If you would prefer an alternative, please tell us below.

## 9. How we will use and share your information

### (a) Credit reference and fraud prevention agencies

We may request information about you/your business and the proprietors of that business from credit reference agencies to help verify your identity. This request will not affect your ability to obtain credit (for example for a loan or credit card) in the future.

Application decisions may be taken based on solely automated checks of information from credit reference agencies and internal RBS records.

In order to prevent and detect fraud and/or money laundering, the information provided in this application may be checked with fraud prevention agencies. If fraud is identified or suspected details may be recorded with these agencies to prevent fraud and money laundering.

### (b) With other RBS companies

We and other RBS companies worldwide will use the information you supply in this application (and any information we or other RBS companies may already hold about you) in connection with processing your application and to assess your suitability for our products.

If your application is declined we will keep your information for as long as it is required by us or other RBS companies in order to comply with legal and regulatory requirements.

We and other RBS companies may use your information in order to improve the relevance of our products and marketing.

### (c) With other third parties

The information provided in this application may be used for compliance with legal and regulatory screening requirements, including confirming your eligibility to hold a UK bank account and sanctions screening.

We may be required to disclose certain information to regulators, government bodies and similar organisations around the world, including the name, address, tax number, account number(s), total gross amount of interest paid or credited to the account and the balance or value of the account(s) of our customers to HM Revenue and Customs ("HMRC"). HMRC may exchange this information with other countries' tax authorities.

## Giving your consent

By continuing with this application, you agree that we may use your information in the ways described above and are happy to proceed.

You are also confirming that:

1. you are holding authorisation from the other officers and beneficial owners to consent to the searches against them as individuals and use of the information indicated in this agreement;
2. and you will promptly notify them of any changes we notify to you about the use of information provided in this form or obtained as a result of the credit searches;
3. and you have notified the other officers and beneficial owners that if they would like a copy of the information we hold on them or have any questions about how we use that information they should write to the bank at the address shown in the Terms; and
4. you have retained a copy of this form and have provided the other officers and beneficial owners with a copy of this form including the Terms under 'Accessing your information'.

As part of the application process we may ask you to verify your compliance with the process set out above.

## Marketing information

RBS would like to keep you informed by letter, phone, email and text message about products, services and offers that we believe may be of interest to you. If you do not wish us to contact you for these purposes, please place a cross in the box.

RBS will not share your information with third parties for their own marketing purposes.

## Communications about your account

Notwithstanding your marketing choices above, we will contact you with information relevant to the operation and maintenance of your account by a variety of means including online banking, mobile banking, email, text message, post and/or telephone.

**10. Agreement**

The Account Terms and a summary of how we use personal information and our regulatory details are available online for you to read and print. These are important, please read them.

You can also access our brochure "Doing Business with RBS", which describes the standards we have set ourselves for dealing with your accounts.

Please go to [www.rbs.co.uk/terms](http://www.rbs.co.uk/terms) and enter **WG87480T**

Alternatively, please ask your Relationship Manager for a copy of the Account Terms, personal information summary or "Doing Business with RBS".

By signing:

- you agree to the Account Terms.
- you confirm the details provided are correct and agree to notify us of any changes.
- I have received the information sheet relating to the protection of my deposits held with RBS, which are covered by the FSCS up to £75,000 and I know how I can find further information.

Signed for and on behalf of  
(name of company/firm)

**PARKLANDS RETIREMENT BENEFITS SCHEME**  
(limited company/firm\*)  
\*delete as appropriate

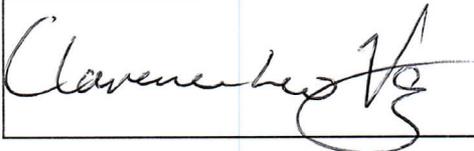
Customer signature(s)



Name CAROLINE UAZ

Position held TRUSTEE

Date (DD/MM/YYYY) 29/10/2020



Name CLARENCE LEO UAZ

Position held TRUSTEE

Date (DD/MM/YYYY) 29/10/2020

Please complete the Application and sign, before returning it to your Relationship Manager.  
The next page should be retained by you.

## Agreement

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The Account Terms and a summary of how we use personal information and our regulatory details are available online for you to read and print. These are important, please read them.

You can also access our brochure "Doing Business with RBS", which describes the standards we have set ourselves for dealing with your accounts.

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Alternatively, please ask your Relationship Manager for a copy of the Account Terms, personal information summary or "Doing Business with RBS".

By signing:

- you agree to the Account Terms.
- you confirm the details provided are correct and agree to notify us of any changes.
- I have received the information sheet relating to the protection of my deposits held with RBS, which are covered by the FSCS up to £75,000 and I know how I can find further information.

## Financial Services Compensation Scheme Information Sheet

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### Basic information about the protection of your eligible deposits

<b>Eligible deposits in RBS are protected by:</b>	The Financial Services Compensation Scheme ("FSCS"). <sup>(1)</sup>
<b>Limit of protection:</b>	£75,000 per depositor per bank/building society/credit union. <sup>(2)</sup>  The following trading names are part of your bank/building society/credit union:  Drummonds, Child & Co, Holts, One Account, Mint and Direct Line.
<b>If you have more eligible deposits at the same bank/building society/credit union:</b>	All your eligible deposits at the same bank/building society/credit union are "aggregated" and the total is subject to the limit of £75,000. <sup>(2)</sup>
<b>If you have a joint account with other person(s):</b>	The limit of £75,000 applies to each depositor separately. <sup>(3)</sup>
<b>Reimbursement period in case of bank, building society or credit union's failure:</b>	20 working days. <sup>(4)</sup>
<b>Currency of reimbursement:</b>	Pound sterling (GBP, £) or, for branches of UK banks operating in other EEA Member States, the currency of that State.
<b>To contact Royal Bank of Scotland for enquiries relating to your account:</b>	Please contact your local branch, visit our website <a href="http://www.rbs.co.uk">www.rbs.co.uk</a> , or write to  PO Box 1000 Edinburgh EH12 1HQ
<b>To contact the FSCS for further information on compensation:</b>	Financial Services Compensation Scheme 10th Floor Beaufort House 15 St Botolph Street London EC3A 7QU  Tel: 0800 678 1100 or 020 7741 4100 Email: <a href="mailto:ICT@fscs.org.uk">ICT@fscs.org.uk</a>
<b>More information:</b>	<a href="http://www.fscs.org.uk">http://www.fscs.org.uk</a>

### Additional information

#### <sup>(1)</sup> **Scheme responsible for the protection of your eligible deposit**

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £75,000 by the Deposit Guarantee Scheme.

#### <sup>(2)</sup> **General limit of protection**

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers at maximum £75,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £75,000.

This method will also be applied if a bank, building society or credit union operates under different trading names. The Royal Bank of Scotland also trades under Drummonds, Child & Co, Holts, One Account, Mint and Direct Line. This means that all eligible deposits with one or more of these trading names are in total covered up to £75,000.

In some cases eligible deposits which are categorised as “temporary high balances” are protected above £75,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- (a) certain transactions relating to the depositor’s current or prospective only or main residence or dwelling;
- (b) a death, or the depositor’s marriage or civil partnership, divorce, retirement, dismissal, redundancy or invalidity;
- (c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained under <http://www.fscs.org.uk>

### **(3) Limit of protection for joint accounts**

In case of joint accounts, the limit of £75,000 applies to each depositor.

However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £75,000.

### **(4) Reimbursement**

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, Email: [ICT@fscs.org.uk](mailto:ICT@fscs.org.uk). It will repay your eligible deposits (up to £75,000) within 20 working days until 31 December 2018; within 15 working days from 1 January 2019 until 31 December 2020; within 10 working days from 1 January 2021 to 31 December 2023; and within 7 working days from 1 January 2024 onwards, save where specific exceptions apply.

Where the FSCS cannot make the repayable amount available within 7 working days, it will, from 1 June 2016 until 31 December 2023, ensure that you have access to an appropriate amount of your covered deposits to cover the cost of living (in the case of a depositor which is an individual) or to cover necessary business expenses or operating costs (in the case of a depositor which is not an individual or a large company) within 5 working days of a request. Again, there are specific exceptions to this obligation.

In the case of a depositor which is a large company, where the FSCS cannot make the repayable amount available within 7 working days, it will, from 3 July 2015 until 1 December 2016, ensure that you have access to your covered deposits within fifteen working days of a request containing sufficient information to enable it to make a payment, save where specific exceptions apply.

In the case of a depositor which is a small local authority, where the FSCS cannot make the repayable amount available within 7 working days, it will, from 3 July 2015 until 1 June 2016, ensure that you have access to your covered deposits within fifteen working days of a request containing sufficient information to enable it to make a payment, save where specific exceptions apply.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained under <http://www.fscs.org.uk>

### **Other important information**

In general, all retail depositors and businesses are covered by Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.

# Financial Services Compensation Scheme Exclusions List

A deposit is excluded from protection if:

- (1) The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements. For further information, contact your bank, building society or credit union.
- (2) The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.
- (3) It is a deposit made by a depositor which is one of the following:
  - credit institution
  - financial institution
  - investment firm
  - insurance undertaking
  - reinsurance undertaking
  - collective investment undertaking
  - pension or retirement fund <sup>(1)</sup>
  - public authority, other than a small local authority

The following are deposits, categories of deposits or other instruments which will no longer be protected from 3 July 2015:

- deposits of a credit union to which the credit union itself is entitled
- deposits which can only be proven by a financial instrument<sup>(2)</sup> (unless it is a savings product which is evidenced by a certificate of deposit made out to a named person and which exists in a Member State on 2 July 2014)
- deposits of a collective investment scheme which qualifies as a small company<sup>(3)</sup>
- deposits of an overseas financial services institution which qualifies as a small company<sup>(4)</sup>
- deposits of certain regulated firms (investment firms, insurance undertakings and reinsurance undertakings) which qualify as a small business or a small company<sup>(5)</sup> – refer to the FSCS for further information on this category

<sup>(1)</sup> Deposits by personal pension schemes, stakeholder pension schemes and occupational pension schemes of micro, small and medium sized enterprises are not excluded.

<sup>(2)</sup> Listed in Section C of Annex 1 of Directive 2014/65/EU.

<sup>(3)</sup> Under the Companies Act 1985 or Companies Act 2006.

<sup>(4)</sup> See footnote 3.

<sup>(5)</sup> See footnote 3.

**For further information about exclusions, refer to the FSCS website at [www.fscs.org.uk](http://www.fscs.org.uk)**

# Small Self Administered Pension Scheme Account Mandate



Please use this mandate where Individuals are acting as Managing or General trustees and a company acting as a Professional or Independent trustee. For the purpose of this mandate the individuals will be referred to as the 'Individual Trustees' and the company referred to as the 'Corporate trustee' together the 'Scheme Trustees'. The Resolution set out in section 3 needs to be passed.  
 Each entity will have important responsibilities and must be chosen carefully.  
 All Trustees must sign in section 5  
 Please note - when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do not use the return or enter keys. Please complete this form in **BLOCK CAPITALS**.  
 The individuals signing the Certificate in section 6 must initial all corrections.

## 1. Trust details

The Trustees named in section 5 as trustees of:

Name of Trust	PARKLANDS RETIREMENT	}	Please insert name of Trust as stated on Trust Deed and Corporate Trustee
	BENEFITS SCHEME		
Corporate Trustee	PENSION PRACTITIONER		

(the "Scheme")

## 2. Application to accounts

Please insert details in either section 2.1 or 2.2 by putting a cross in the relevant box below.

### EITHER:

2.1  This mandate applies to all existing and future **accounts** of the Scheme

Account number  Sort code

Please specify the main operating account  
**New accounts**  
 If unknown please leave boxes blank

### OR

2.2  This mandate only applies to the **accounts** of the Scheme detailed below:

Account numbers	Sort code	Account numbers	Sort code
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			

**New accounts**  
 If unknown please leave boxes blank  
 If there are more than 12 accounts, please detail on a separate sheet and attach to this mandate

Total number of accounts

Please insert total number of accounts detailed in this section 2.2 and on any separate sheets

### 3. Resolution

This Resolution must be passed at a meeting of the board of directors of the Company acting as the Corporate Trustee

The Trustees, all of whom have signed this Mandate, agree, and it was resolved that:

- a banking relationship will be maintained with The Royal Bank of Scotland plc (the **Bank**) in accordance with this Mandate and that:
- the Corporate Trustee and the Individual Trustees in this Mandate (together the **Authorised Signatories**) may, in accordance with the **Signing Rules**, sign cheques and give instructions for Standing Orders, Direct Debits, electronic payments, banker's drafts and other payments on the Accounts even if it causes an Account to be overdrawn or exceed any limit
- any **Authorised Signatory** may give other instructions or requests for information to the Bank in relation to the Accounts; opening accounts with the same **Signing Rules** and **Authorised Signatories**; closing accounts; or other banking services or products including releasing items held in security or safe custody in the names of the Corporate Trustee and the Individual Trustees
- the Trustees' liabilities to the Bank are joint and several save that, in the absence of fraud or negligence on the part of the Corporate Trustee, the liability hereunder of the Corporate Trustee shall not be personal but shall be limited to the extent of the assets of the Scheme but without prejudice to the full personal joint and several liability of the Individual Trustees.
- If appropriate the Scheme Trustees wish the Account to be included in The Royal Bank of Scotland (the **Bank**) electronic services "Bankline". The Scheme Trustees refer to the electronic services registration mandate for Bankline between: the Scheme Trustees and the Bank whereby the Bank agrees to provide the Scheme (the **Bankline Customer**) with electronic services (**Services**). The Scheme Trustees acknowledge and agree that the Bankline Terms allow the Bankline Customer to include a third party's accounts within their Service to provide instructions (including payment instructions) in relation to such accounts. The Scheme Trustees agree that The Scheme Trustee wish the Account to be added to the Services. In consideration of the foregoing the Scheme Trustees agree to be bound by the Bankline Terms and Conditions. Where the Bank is satisfied the instruction is genuine and the appropriate authority has been given in accordance with the Bankline terms and conditions, the Bank may accept online instructions to withdraw monies from the account(s) on the sole authority of the Scheme Trustees and agrees for the Scheme Trustees to view the relevant account statement on Bankline.
- the Bank may accept instructions that do not have an original written signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions
- this Mandate will continue, even if a Trustee ceases to be a trustee or a new trustee is appointed, until withdrawn in writing by any Trustee, or the Scheme gives a replacement mandate
- the Scheme will immediately notify the Bank in writing if the Corporate Trustee or any Individual Trustee ceases to be a trustee
- **the Trustees will provide to the Bank a certified copy of the Trust Deed, any deed of appointment or retirement of Trustee and any amendment to the Trust Deed**
- the Trustees do not require separate statements of account and request the Bank to issue single periodical statements of account to one Individual Trustee with a copy to the Corporate Trustee. The statements should be sent to:

Individual Trustee

Mailing name

CAROLINE VAZ

Address line 1

GRANGE FARM

Address line 2

SHOTWELL MILL LANE

Address line 3

ROTHWELL, KETTERING

Address line 4 OR  
overseas country

Postcode

NN14 6HL

Corporate Trustee

Mailing name

GAVIN MCCLOSKEY

Address line 1

PENSION PRACTITIONER

Address line 2

OFFICE 12, VENTURE WALES BUILDING

Address line 3

PENTREBACH, MERTHYR TYDFIL

Address line 4 OR  
overseas country

Postcode

CF48

4DR

#### 4. Signing rules for the accounts specified in section 2

Please detail your signing rules for the operation of your accounts below

Please ensure that the Signing Rules specified below include who may give instructions for unlimited amounts.

Signing rules can use the designation given to a Trustee in section 5. This designation can be by signing group (e.g. A, B, C).

##### Example 1

Any Trustee for amounts up to and including £xxxxx and all Trustees if the amount exceeds £xxxxx

##### Example 2

Any two Authorised Signatories, one of whom must be the Corporate Trustee, if the amount exceeds £xxxxx

##### Example 3

- any Authorised Signatory for amounts up to and including £xxxxx and any two Authorised Signatories, one of whom must be the Corporate Trustee, if the amount exceeds £xxxxx
- one Authorised Signatory from 'group A' and one Trustee from 'group B' for unlimited amounts
- see section 5

**Do not identify individuals here by name as these details are collected in section 5.**



Any Trustee for amounts up to and including  
£20,000, any two Authorised Signatories  
if the amount exceeds £20,000

5. Trustee signatures

All Trustees must sign this section.

If there are more Trustees and you require additional space, please photocopy this page, complete and attach to this Mandate.

Please cross through any unused boxes in this section and on any additional sheets

If designations are specified in section 4, please also include the designation in the Signing Group field below.

If there are more than two signatories signing on behalf of the corporate trustee, please supply a separate list of signatories certified and signed a director/company secretary of the corporate trustee

Confirming your agreement

By continuing with this application, you confirm that you have read and understood how we may use your information in the ways described below and are happy to proceed.

5.1 Corporate Trustee

Specimen signature (please sign within the box)

Print full name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Official position  
e.g. director \_\_\_\_\_

Signing group \_\_\_\_\_  
(Required field if signing group specified in Sect. 4, e.g. A, B, C, etc)

Specimen signature (please sign within the box)

Print full name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Official position  
e.g. director \_\_\_\_\_

Signing group \_\_\_\_\_

5.2 Individual Trustee

Specimen signature (please sign within the box)

Print full name CAROLINE ANN VAZ

Date of birth(DD/MM/YYYY) 26/05/1970

Home address (including postcode) GRANGE FARM,  
SHOTWELL MILL LANE,  
ROTHWELL, NORTHANTS, NN14 6HL

Signing group \_\_\_\_\_  
(Required field if signing group specified in section 5 (e.g. A, B, C etc.))

Specimen signature (please sign within the box)

Print full name CLARENCE LEO VAZ

Date of birth(DD/MM/YYYY) 11/04/1953

Home address (including postcode) GRANGE FARM, SHOTWELL  
MILL LANE, ROTHWELL, NORTHANTS  
NN14 6HL

Signing group \_\_\_\_\_  
(Required field if signing group specified in section 5 (e.g. A, B, C etc.))

5. Trustee signatures

All Trustees must sign this section.

If there are more Trustees and you require additional space, please photocopy this page, complete and attach to this Mandate.

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Confirming your agreement

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5.1 Corporate Trustee

Specimen signature (please sign within the box)

Print full name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Official position \_\_\_\_\_  
e.g. director

Signing group \_\_\_\_\_  
(Required field if signing group specified in Section 4, e.g. A, B, C, etc)

Specimen signature (please sign within the box)

Print full name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Official position \_\_\_\_\_  
e.g. director

Signing group \_\_\_\_\_

5.2 Individual Trustee

Specimen signature (please sign within the box)



Print full name CHARMAINE LOUISE JAZ

Date of birth(DD/MM/YYYY) 21-11-1974

Home address (including postcode) 3 VERLEY CLOSE

WOUGHTON ON THE GREEN

MILTON KEYNES, MK6 3ER

Signing group \_\_\_\_\_  
(Required field if signing group specified in section 5 (e.g. A, B, C etc.))

Specimen signature (please sign within the box)

Print full name \_\_\_\_\_

Date of birth(DD/MM/YYYY) \_\_\_\_\_

Home address (including postcode) \_\_\_\_\_

Signing group \_\_\_\_\_  
(Required field if signing group specified in section 5 (e.g. A, B, C etc.))

6. Certificate

I certify that:

The Resolution set out in section 3 was passed at a meeting at which a quorum was present.

In respect of this mandate and any additional Trustee signatures page:

- all the signatures are genuine;
- the information given is correct; and
- we have initialled all corrections.

To verify any information on this mandate the Bank may call me on:

07798 888 673

Please insert a contact telephone number

The Bank may assume that the person who confirms their identity, and correctly answers the Bank's security questions is me.

Signed by the Chairman of the meeting (who must be a director of the Corporate Trustee)



Print first name CAROLINE ANN  
 Print surname VAZ  
 Date of birth (DD/MM/YYYY) 26/05/1970  
 Official position TRUSTEE  
 Date (DD/MM/YYYY) 29/10/2020

Signature of the Individual Trustee



Print first name CLARENCE  
 Print surname VAZ  
 Date of birth (DD/MM/YYYY) 11/04/1953  
 Official position TRUSTEE  
 Date (DD/MM/YYYY) 29/10/2020

**6. Certificate**

I certify that:

The Resolution set out in section 3 was passed at a meeting at which a quorum was present.

In respect of this mandate and any additional Trustee signatures page:

- all the signatures are genuine;
- the information given is correct; and
- we have initialled all corrections.

To verify any information on this mandate the Bank may call me on:

Please insert a contact telephone number

The Bank may assume that the person who confirms their identity, and correctly answers the Bank's security questions is me.

Signed by the Chairman of the meeting  
(who must be a director of the Corporate Trustee)

Print first name \_\_\_\_\_  
Print surname \_\_\_\_\_  
Date of birth (DD/MM/YYYY) \_\_\_\_\_  
Official position \_\_\_\_\_  
Date (DD/MM/YYYY) \_\_\_\_\_

Signature of the Individual Trustee



Print first name CHARMAINE  
Print surname VAZ  
Date of birth (DD/MM/YYYY) 21-11-1974  
Official position TRUSTEE  
Date (DD/MM/YYYY) 29/10/2020

## Appendix

### How we will use your information



#### Who we are

At Royal Bank of Scotland PLC we do all we can to respect your rights to privacy and the protection of your personal information. We are a member of The Royal Bank of Scotland Group ("RBS") and this notice sets out a summary of what we, and other companies in RBS, do with your information in order to run our business and provide our customers with products and services.

We encourage you to read our full privacy notice on our website [www.rbs.co.uk/privacy](http://www.rbs.co.uk/privacy) for more detailed information on how we use your information and your rights in relation to that. Our privacy notice may be updated from time to time and we will communicate any changes to you and publish the updated notice on our website.

#### The information we use and where we get it from

We collect and process various categories of personal information, including basic information such as name and contact details, and information about financial circumstances, accounts and transactions.

Most of your information will have been provided by you (or our customer), or created through the use of our products and services. We also collect information from the technology you use when dealing with us and from third party organisations (such as other RBS companies, credit reference agencies or public sources).

In order to protect us or you, for example to prevent fraud or to make our services accessible to you, we may also process certain special categories of information, such as information about your health, or information about your personal characteristics (biometric information).

Where permitted by law, we may process information about criminal convictions or offences and alleged offences for specific and limited activities and purposes, such as to perform checks to prevent and detect crime, to comply with laws relating to money laundering, fraud, terrorist financing, bribery and corruption, and for international sanctions.

For more information about the types and sources of information we process please see our full privacy notice.

#### Your rights

You have certain legal rights to control what we do with your information. This includes a right to get access to your personal information; to request us to correct or update incorrect information; to object to or request that we restrict processing your information in certain circumstances; to object to direct marketing; and to receive the personal information you provided in a portable format.

For more information about your rights, including how to exercise them and the circumstances in which they apply, please see our full privacy notice or contact us at 03457 24 24 24 or contact your Relationship Manager.

It is important to understand that in some cases, exercising your rights may mean that we are no longer able to provide you with products or services.

If you wish to raise a complaint on how we have handled your personal information, you can contact our Data Protection Officer at 03457 24 24 24.

We hope that we can address any concerns you may have, but you can always contact the Information Commissioner's Office (ICO). For more information, visit [www.ico.org.uk](http://www.ico.org.uk).

#### How we and other RBS companies use your information

We and other RBS companies use your information primarily to provide you with products and services, to better understand our customers' needs and improve the products and services we offer, and for the day to day running of our business. We also use it to comply with laws and regulations that apply to us and to protect our business, our customers and employees.

For more detailed information about the purposes for which we use your information, please see Schedule A of our full privacy notice (Schedule of Processing Purposes).

#### Sharing your information outside RBS

We keep your information confidential and will only share your information outside of RBS for the purposes mentioned in our privacy notice. This may include sharing with third parties such as service providers, credit reference and fraud prevention agencies and law enforcement agencies or regulators,

For more detailed information about the third parties with whom we may share your information, please see Section 7 of our full privacy notice (Sharing with third parties).

### **Transferring information overseas**

Most of the information we hold on you will be used and stored in the UK. However, we may transfer your information overseas as some of our operations, regulators and third party providers are not based in the UK.

We will only transfer your information where lawfully permitted and in compliance with applicable laws.

For more information about overseas transfers and your associated rights, please see Section 8 of our full privacy notice (Transferring information overseas).

### **Marketing**

Unless you have told us not to, we will send you marketing information relating to products and services that we think will be of interest and relevant to you. If you change your mind and no longer want to receive these communications you can tell us at any time by contacting us at 0131 556 8555 or Minicom 0345 900 5960, or email us at [largemarketadmin@rbs.co.uk](mailto:largemarketadmin@rbs.co.uk) or speaking to your Relationship Manager or Business Manager Team.

RBS will not share your information with third parties for their own marketing purposes without your permission.

### **Communications about your account**

We may contact you with information relevant to the operation and maintenance of your account by a variety of means, including via online banking, mobile banking, email, text message, post and/or telephone. If at any point in the future you change your contact details you should tell us promptly about those changes.

### **Credit reference and fraud prevention agencies**

When you apply for a product or service we may request information about you from credit reference agencies and we will explain the details and what that means for you when you apply. We use a system of credit scoring to assess your application and decisions may be taken based solely on automated checks of information from credit reference and fraud prevention agencies and internal RBS records.

We will continue to share information with credit reference agencies about how you manage your account, for example account balances and repayment history. We use and share information because we have a duty to prevent fraud and money laundering, to manage our risk and protect our business and to comply with laws that apply to us (such as checking who you are and making sure our products are right for you).

We also check and share information with fraud prevention agencies. If we identify or suspect fraud we will record this with fraud prevention agencies to prevent fraud and money laundering, and you could be refused services, finance or employment. Credit reference and fraud prevention agencies use and share your information with other organisations because they have to prevent fraud and money laundering, to verify your identity, to protect their business and to comply with laws.

For more detail please see Section 11 of our full Privacy Notice. For further information about credit reference and fraud prevention agencies and how they use personal information, please visit: Experian ([www.experian.co.uk/crain](http://www.experian.co.uk/crain)), Equifax ([www.equifax.co.uk/crain](http://www.equifax.co.uk/crain)), Callcredit ([www.callcredit.co.uk/crain](http://www.callcredit.co.uk/crain)), CIFAS ([www.cifas.org.uk/privacy-notice](http://www.cifas.org.uk/privacy-notice)) and Hunter ([www.nhunter.co.uk/privacypolicy](http://www.nhunter.co.uk/privacypolicy)).

### **How long we keep your information**

We don't keep your information for longer than we need to, which is usually up to six years after your relationship with the bank ends, unless we are required to keep it longer (for example due to a court order or investigation by law enforcement agencies or regulators).

### **Security**

We are committed to ensuring that your information is secure with us and with third parties who act on our behalf. We use many tools to make sure that your information remains confidential and accurate and we may monitor or record calls, emails, text messages or other communications in order to protect you and us.