

Ms E McAlister
Retirement Capital
Venture Wales Building
Merthyr Tydfil Industrial Park
PENTREBACH
CF48 4DR

26 February 2020

Our Ref: 1S/0236/SSAS KVR 3/RXL/NJS – Please quote this reference in any reply
Direct Line: 01722 443 599
Email: SSAS@rowanmoor.co.uk

Dear Emily

WSFox Executive Pension Scheme

Thank you for confirmation that Cranfords Trustees Limited have accepted the appointment on HMRC online. I enclose a letter for forwarding to the Trustees whereby Rowanmoor Executive Pensions Limited formally resign as Administrator and can confirm that we have now removed ourselves as Administrator on HM Revenue and Customs' online service.

I confirm that the Pension Scheme's Metro Bank accounts have been closed and the balances transferred to the new accounts as requested.

Please ensure that the assets of the Scheme are reregistered to remove Rowanmoor Trustees Limited as co-owner within three months from the date of the Deed. After this we will charge for any work in relation to the re-registration of the assets on a time spent basis with a minimum charge of £50 + VAT.

If you have any queries, please contact me.

Yours sincerely



Rob Lawrence
Administrator
Client Portfolio (SSAS)

Enc

Strictly Private and Confidential

The Trustees of the WSFox Executive Pension Scheme
7 Grimsey Road
LEISTON
IP16 4BW

26 February 2020

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Direct Line: 01722 443 599
Email: SSAS@rowanmoor.co.uk

Dear Sirs

WSFox Executive Pension Scheme

Further to your decision to change Independent Trustee and Administrator to Cranfords Trustees Limited, Rowanmoor Executive Pensions Limited hereby resign as Administrator to the above Scheme with effect from 26 February 2020.

Yours faithfully



For and on behalf of
Rowanmoor Executive Pensions Limited